



Independent School District No. 834 – Stillwater Area Public Schools  
Video Conference  
September 10, 2020 – 6:00 p.m. Meeting Minutes

- I. **Call to Order:** The meeting was called to order at 6:16 p.m.
- II. **Roll Call:** Present: Sarah Stivland, chair; Mike Ptacek, clerk; Tina Riehle, treasurer; Timothy Brewington, director, Bill Gilles, director, Jennifer Pelletier, director; Liz Weisberg, director (absent)
- III. **Approval of the Agenda**

*Motion to approve the agenda by Member Ptacek; seconded by: Member Riehle; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.*

IV. **Oath of Office**

The Oath of Office was read for the two new appointed board members – Timothy Brewington II and Bill Gilles.

V. **Superintendent Report**

- Visited schools this week as we started back to school. Thank principals, custodial staff, nutrition staff, summer child care, paras and secretaries as they all did so much to welcome back the kids.
- Athletics started this week and are physically distancing and following the protocols.
- School board student reps will start at the September 24 meeting.
- Social emotional supports for this year are being offered and families can contact their school more information.

VI. **Open Forum**

1. Dawn Beavers, 3297 Osgood Cv N – Fiscal responsibility for new board members
2. Annie Cashman, 815 Novak Ave – Support for St. Croix Catholic during COVID
3. Sam Nelson, 1346 6<sup>th</sup> Ave S – St. Croix Catholic services that involve transportation and special ed services

VII. **Consent Agenda**

- A. Minutes of August 14, 2020 Special Meeting
- B. Minutes of the August 20, 2020 Closed Meeting
- C. Minutes of the August 20, 2020 Regular Meeting
- D. Minutes of August 20, 2020 Closed Meeting
- E. Disbursement Register August 22-September 11, 2021
- F. Marsh & McLennan Agency – Workers' Compensation Renewal
- G. Amended Working Groups

*Motion by Member Riehle to approve items A, B, C, D, E, G H; Second by: Member Pelletier; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.*

*Motion by Member Pelletier to approve the item F; Second by: Member Brewington; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.*

VIII. **Reports**

- A. Smart reStart Fall Planning Update

Superintendent Lansfeldt shared this was a soft start week. New COVID rates for Washington County are at 22.46 cases/10,000, which is slightly down from last week which keeps us in the hybrid learning for all students. Operationally we have filled the majority of our vacancies. Buses have on average 77 students on the bus with distance guidelines. Ready, Set, Go conference started this week to help elementary students and families connect with teachers and prepare for the year. WEB (Where Everybody Belongs) 6<sup>th</sup> grade transition program and the high school LINK Crew for the 9<sup>th</sup> grade students both went off very well. All the directional signs on the walls and floors were very helpful and amazing to see how it was all put together. The federal government extended free meals this fall whether students are learning at school or at home.

B. Reimagine Stillwater Schools

Dr. Jennifer Cherry introduced the districts new data and assessment coordinator, Marci Levy-Maguire.

Dr. Cherry reported on how the work of equity and integration is built into the district's World's Best Workforce and Strategic plans. The district's strategic plan and the goals and strategies are designed to ensure "all students are seen, served and supported". A report will be provided in December to the board on the achievement and integration work as part of the World's Best Workforce.

C. School Board Meeting Options

Mr. Perry looked at options for returning to in-person board meetings. Options discussed were continuing with Zoom, moving to Oak Park, the high school or the Stillwater Middle School. Oak Park can be set for tables that face each other with the opposing cameras, and local cable access is set up at Oak Park. City Hall does not support physical distancing for the board. Any location can be made ready for YouTube. Complexity is with the video and audio mixing. Equipment would have to be moved or purchased if we used one of the auditoriums at the high school or middle school. It would be a multi-month process to define, evaluate and get quotes from companies. Immediate option would be at Oak Park, which would allow about 25-30 community members the ability to attend.

**IX. Action Items**

A. Dell Server Contract

Mr. Perry presented to the Finance Working Group on July 23 and at the Board meeting on August 6 for replacement server infrastructure. Mr. Perry is requesting the approval of a new six year lease for computer servers in the district. The district's current lease expires in November 2020. The cost of the new lease is \$56,437 per year for six years (\$338,615.88) and will be paid for out of the technology operations budget.

*Motion by: Member Pelletier to approve the Dell Proposal Option 1; Second by: Member Ptacek; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.*

B. Online Learning Coordinators

Superintendent Lansfeldt reported that administration would like the approval of a one year Online Learning Coordinator position to help organize and facilitate our online learning program and provide support to teachers and families. The coordinator will work closely with online teachers to coordinate communication and planning across buildings, grade levels, and classrooms. The position will help families in 100% online Learning navigate connections to their student's originally assigned building and online learning teacher.

*Motion by: Member Pelletier to approve the hiring of an Online Learning Coordinator; Second by Member Riehle; Vote: 6 ayes; 0 nays, Motion Carried Unanimously*

**X. Board Reports**

A. Board Chair Report – No report

B. Working Group Reports

1. Community Engagement – Meeting held this week with discussion on World's Best Workforce. The possibility of a volunteer coordinator was discussed.
2. Finance and Operations – Have not met since the last board meeting.

3. Legislative – Will be difficult getting funds from the legislature in the coming year. AMSD meeting tomorrow morning with Bill Morris speaking. AMSD and SEE are putting political platforms together. A Legislative Work Group meeting will be set up in the near future.
4. Policy – No meeting. New work group members and will set meetings.

C. Member Reports:

Director Riehle – Update on bus parking. There are 40 buses without a parking. Mr. Ted Kozlowski worked collaboratively with the district to help find and maintain 15-20 spaces at Stillwater Middle School. Working on placement for the remainder of the buses. \$50,000-\$100,000 will be saved with the use of district site.  
Director Gillis – Thankful for the opportunity to be on the board. Look forward to joining the work groups.  
Congratulations to Tim.

**XI. Adjournment**

- A. The meeting adjourned at 7:59 p.m.

*Respectfully submitted, Mike Ptacek, Clerk*