



Independent School District No. 834 – Stillwater Area Public Schools
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN 55082
and 1 Riverfront Plaza, Lawrence, KS 66044
June 24, 2021 – 6:00 p.m. Special Meeting Minutes

- I. **Call to Order:** The meeting was called to order at 6:06 p.m.
- II. **Roll Call:** Present: Beverly Petrie, Chair, Alison Sherman, Vice-Chair, Matt Onken, Treasurer, Annie Porbeni, Clerk, Katie Hockert, director, Tina Riehle, director, Liz Weisberg, director
- III. **Pledge of Allegiance**
- IV. **District Mission Statement and School Board Goals**
- V. **Approval of the Agenda**

Motion to approve the agenda by: Member Sherman; second by: Member Porbeni; Vote: 7 ayes, 0 nays; Motion carried unanimously.

- VI. **Open Forum**
 - Sandy Hayner, Stillwater, MN - World's Best WorkForce - Achievement Gap Goal
 - Paula O'Loughlin, Lake Elmo, MN - Courage - School Board Racial Justice Statement
 - Jim Franklin, West Lakeland Township, MN - June 10, 2021 School Board Meeting
- VII. **Superintendent Report**
 - Congratulations to School District 834 Staff for receiving a service award from the Stillwater City Council.
 - We are continuing to provide free meals to our students this summer. For further details, visit the district's website.
 - Superintendent Lansfeldt shared an update on academics, student life and activities.
 - If you have questions or concerns regarding Critical Race Theory, please contact the district office.
- VIII. **Consent Agenda**
 - A. Minutes of June 10, 2021 Regular Meeting
 - B. Disbursement Register - June 12, 2021- June 25, 2021
 - C. Accept Gifts and Donations - May 2021
 - D. Treasurer's Report - May 2021
 - E. Choir Tour - San Diego, CA
 - F. COVID 19 Academic Intervention Learning Support Services
 - G. Oak-Land Middle School Water Softener Replacement Project
 - H. Human Resources Personnel Report

Motion to approve the Consent Agenda Items A,C,D,E,F,G by: Member Hockert; Second by: Member Sherman; Vote: 7 ayes, 0 nays; Motion carried unanimously.

Motion to approve the Consent Agenda Items B,H by: Member Weisberg; Second by: Member Sherman; Vote: 7 ayes, 0 nays; Motion carried unanimously.

- IX. **Reports**

- A. Summer Program Report – Dr. Jennifer Cherry, Ms. Annette Sallman, Mr. Paul Lee
Stillwater Area Public Schools offers a range of summer programs for students of all ages. Community Education, Summer Success, Extended School Year, and Credit Recovery are offered each summer. In response to the pandemic, we will also be offering additional specialized skill-based instruction for identified students in partnership with community providers.
- B. World's Best Workforce Advisory Committee Report - Dr. Jennifer Cherry
The World's Best Workforce Advisory Committee met virtually throughout the 2020-2021 school year to discuss and provide feedback on goals and strategies around five strategic areas. All students are; ready for kindergarten, read well by third grade, achievement gaps are closed, ready for career and college and graduate
- C. CliftonLarsonAllen LLP Auditor Engagement Letter – Dr. John Thein
Per Auditing Standards, CliftonLarsonAllen LLP has provided an engagement letter explaining the basic services they will perform in conjunction with our upcoming audit.
- D. School Board Goals - Development – Chair Petrie
No report given.
- E. District Handbook – Ms. Carissa Keister
Each year the parents/guardians are required to sign off that they have reviewed the policies, procedures and required notices contained within the district handbook. The handbook is published electronically and can be found on the district's website.

X. Action Items

- A. Read Well by Third Grade – Karen Latterell
This report was presented at the June 10, 2021 School Board Meeting.

Motion to approve Read Well by Third Grade by: Member Sherman; Second by: Member Hockert; Vote: 5 ayes, 2 nays (Riehle, Weisberg): Motion carried.

- B. OPEB Levy – Dr. John Thein
Dr. John Thein presented levying for OPEB for the 2021 Payable 2022 levy cycle at the June 10, 2021 school board business meeting. A copy of the estimated tax impact document was provided at the June 10, 2021 board meeting.

Motion to approve OPEB Levy by: Member Hockert; Second by: Member Porbeni; Vote: 7 ayes, 0 nays: Motion carried unanimously.

- C. QComp Levy - Dr. John Thein
Dr. John Thein presented levying for QComp for the 2021 Payable 2022 levy cycle at the June 10, 2021 school board business meeting.

Motion to approve QComp Levy by: Member Hockert; Second by: Member Sherman; Vote: 5 ayes, 2 nays (Riehle, Weisberg): Motion carried.

- D. 2021-22 Preliminary Budget – Dr. John Thein
Dr. Thein presented the 2021-22 Preliminary Budget The board is required by law to adopt a preliminary budget by June 30, 2021. A copy of the 2021-22 Preliminary Budget was provided for review.

Fund	2021-22 Revenue Budget	2021-22 Expenditure Budget
General Fund	116,564,184	117,755,295
Food Service Fund	4,553,894	4,475,524
Community Service Fund	7,116,232	7,053,544

Sub-Total Operating Funds	128,234,310	129,284,363
Building Construction Fund	1,000	492,000
Debt Service Fund	9,284,306	10,094,163
Sub-Total Non-Operating Funds	9,285,306	10,586,163
Trust Fund	15,000	15,000
Total All Funds	137,534,616	139,885,526

Motion to approve the 2021-22 Preliminary Budget by: Member Hockert; Second by: Member Sherman; Vote: 6 ayes, 1 nay (Riehle) Motion carried.

E. LTFM Fiscal Year 2023 – Mark Drommerhausen

Mr. Mark Drommerhausen presented a comprehensive list of projects that qualify for long-term facility maintenance funding at the June 10, 2021 school board business meeting.

Motion to approve the LTFM Fiscal Year 2023 Member Porbeni; Second by: Member Hockert; Vote: 7 ayes, 0 nays: Motion carried unanimously.

XI. Board Chair Report

- *Nothing to report.*

XII. Adjournment

A. The meeting adjourned at 8:32 p.m.

Respectfully submitted, Annie Porbeni, Clerk