



Independent School District No. 834 – Stillwater Area Public Schools
Video Conference
January 21, 2021 – 6:00 p.m. Meeting Minutes

- I. **Call to Order:** The meeting was called to order at 6:00 p.m.
- II. **Roll Call:** Present: Beverly Petrie, Chair, Alison Sherman, Co-Chair, Matt Onken, Treasurer, Annie Porbeni, Clerk, Katie Hockert, director, Tina Riehle, director, Liz Weisberg, director
- III. **Approval of the Agenda**

Motion to approve the agenda by: Member Onken; seconded by: Member Hockert; Vote: 7 ayes, 0 nays: Motion Carried Unanimously.

IV. **Superintendent Report**

- Interim Superintendent Lansfeldt met with Congresswoman Betty McCollum and stressed the need for vaccines.
- Preschool teachers are doing a phenomenal job and the students are engaged and happy.
- We launched a new website and are excited to have it available for our staff and families.
- Paraprofessional Recognition is the week of January 25 through 31, 2021. Paraprofessionals are individuals who work in a variety of positions in a school district.
- Report cards for Semester 1 will be available in the next few weeks.

V. **Introductory Items**

A. **Student Report**

Mara provided a report on academics and Student Life -

- Friday, January 22, 2021 is the last day of 1st semester. Students can find the second semester information via [Skyward Family Access](#).
- The Yearbook Pre-Order Sales deadline is coming up on January 29. Please visit www.jostens.com to order a yearbook.
- Student Leadership group is preparing for the Racial Equity and Inclusion Conference.
- All students eat free this year thanks to federal funding.
- National Honor Society (NHS) Coffee House will have their Community Talent show on Friday, January 22 at 7:00 p.m.
- National Honor Society (NHS) is hosting a Blood Drive on February 19. Registration will be open to the public on January 22.
- Choir will videotape concerts on Friday, January 22. You will be able to view these at a later date through Valley Access.

Brynn provided a report on Activities -

- Many winter Sports have begun. To watch the sporting events, log onto <https://goponies.org/page/2920/mn>. Thank you to parents for helping with live streaming these sports events.

B. **Recognition**

Interim Superintendent Lansfeldt introduced Girls Varsity Basketball Coach, Willie Taylor, Assistant Head Coach, Dean Stambaugh, Junior Varsity Coach, Andrea Dubose and B Squid Coach, Tim Peper who recognized Gionna Carr and Alexis Pratt. She also introduced Boys Varsity Basketball Coach, Brady Hannigan, who recognized Anthony Ingram and Samuel Shikenjanski.

VI. Open Forum

- No speakers signed up.

VII. Consent Agenda

- A. School Board Closed Meeting Minutes January 7, 2021
Contact Person: Annie Porbeni, Clerk or Joan Hurley, Secretary
A copy of the minutes is included for your review.
- B. School Board Regular Meeting Minutes January 7, 2021
Contact Person: Annie Porbeni, Clerk or Joan Hurley, Secretary
A copy of the minutes is included for your review.
- C. School Board Special Meeting Minutes January 12, 2021
Contact Person: Annie Porbeni, Clerk or Joan Hurley, Secretary
A copy of the minutes is included for your review.
- D. School Board Meeting Disbursement Register January 9 to January 22, 2021
Contact Person: Dr. John Thein, Director, Finance
A copy of the register has been distributed to board members
- E. Accept Gifts and Donations - November and December 2020
Contact Person: Dr. John Thein, Director, Finance
A copy of the register has been distributed to board members.
- F. Treasurer's Report – June through December, 2020
Contact Person: Dr. John Thein, Director, Finance
A copy of the register has been distributed to board members.
- G. Human Resources Personnel Report
Contact Person: Cindy Gustafson, Executive Director of Administrative Services
A summary of personnel transactions for the month is included for your review.

Motion to approve the Consent Agenda Items A - G by: Member Onken; Second by: Member Sherman; Vote: 7 ayes, 0 nays: Motion Carried Unanimously.

VIII. Reports

- A. On the Dial - Interim Superintendent Lansfeldt
Interim Superintendent Lansfeldt shared the changes to Minnesota's safe learning plan and the projected grades 6 through 12 return to school timeline.
- B. Contract and Expenditures Reviews
Dr. Thein shared the following contracts from January 1 to 14, 2021.
 - Larson Engineering for design and bid specifications – for 2021 pavement rehab projects. Time and material for these projects will not exceed \$50,000.00.
 - WOLD – Roof replacement project at Oak Park Elementary during the summer of 2021 for a cost of \$31,875.00.

IX. Action Items

- A. Amended 2020-2024 Transportation Contract – MTN Bus Co. - Mr. Libengood
Mr. Libengood shared that due to the COVID-19 Pandemic, an amended contract was agreed upon on January 12, 2021.

Motion to approve the Amended 2020-2024 Transportation Contract by: Member Sherman; Second by: Member Porbeni; Vote: 7 ayes, 0 nays: Motion Carried Unanimously.

- B. Wold Architects and Engineers - Professional Services - Mr. Drommerhausen

Mr. Drommerhausen shared the Wold Architects and Engineers proposal for architectural and engineering services for the upcoming summers Long Term Facilities Maintenance projects.

Motion to approve the Wold Architects and Engineers proposal for architectural and engineering services for the upcoming summers Long Term Facilities Maintenance projects by: Member Sherman; Seconded by: Member Hockert; Vote: 7 ayes, 0 nays: Motion Carried unanimously.

C. 10th Grade ELA Expenditures - Ms. Larson

Mr. Larson shared that as part of the board approved Secondary ELA Curriculum proposal at the January 23, 2020 School Board Business Meeting, this request is for 10th grade curriculum and professional development through Houghton Mifflin Harcourt.

Motion to approve the 10th grade curriculum and professional development through Houghton Mifflin Harcourt by: Member Porbeni; Second by: Member Hockert; Vote: 7 ayes, 0 nays: Motion Carried Unanimously.

D. 2021-2022 Calendar - Dr. Cherry

Dr. Cherry shared the two options proposed for the 2021-2022 School Calendar. Administration is recommending option 1 for the 2021-2022 school calendar.

Motion to approve the 2021-2022 School Calendar by: Member Sherman; Second by: Member Porbeni; Vote: 5 ayes, 2 nays (Riehle, Weisberg): Motion Carried.

E. School Board Member Assignments 2021 - Chair Petrie

Chair Petrie shared appointed board committees and working groups for 2021.

Motion to approve the appointed board committees and working groups for 2021 by: Member Onken; Second by: Member Sherman; Vote: 7 ayes, 0 nays: Motion Carried Unanimously.

XI. Board Reports

A. Board Chair Report – No report

B. Working Group Reports

1. Community Engagement - Nothing to report
2. Finance and Operations - Director Onken reported that one of the Chillers at the high school is in need of refurbishing. This will be covered under the Long Term Maintenance Facility funds.
3. Legislative - Nothing to report
4. Policy - Nothing to report

C. Member Reports:

- Director Weisberg would like to acknowledge the following twenty plus year retirees; Debra Gray, Robert McGinnis, Michelle Pentland and Susan Traxler. Congratulations and thank you for your services in our district.

XII. Adjournment

A. The meeting adjourned at 7:59 p.m.

Respectfully submitted, Annie Porbeni, Clerk