



Independent School District No. 834 – Stillwater Area Public Schools
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN 55082
September 23, 2021 – 6:00 p.m. Special Meeting Minutes

I. **Call to Order:** The meeting was called to order at 4:30 p.m.

II. **Roll Call:** Present: Beverly Petrie, Chair, Alison Sherman, Vice-Chair, Katie Hockert, director, Tina Riehle, director

Not present: Annie Porbeni, clerk

Others present: Malinda Lansfeldt, Mark Drommerhausen, Brian Zeller and Steve Ogren

Adjourn to Closed Session

Motion by Member Petrie to adjourn to closed session at p.m. pursuant to *pursuant to Minnesota Statutes § 13D.05, Subd. 3(b), to discuss or consider offers for the purchase or sale of real properties. The properties are identified as: Vacant land-Southwest Quadrant, Highway 36 and Stillwater Boulevard, Oak Park Heights, Minnesota and 10158 122nd St N, Hugo, MN 55038 (the former Withrow Elementary School property)*; Seconded by Member Hockert; Vote: 4 ayes, 0 nays, Motion carried.

Closed meeting adjourned to a work session at 4:57 p.m.

Annie Porbeni joined the Work Session at 5:00 p.m.

Break at 6:05 p.m.

Back from Break at 6:14 p.m.

III. **Pledge of Allegiance**

IV. **District Mission Statement and School Board Goals**

V. **Approval of the Agenda**

Motion to amend the agenda to move open forum after student report by: Member Riehle; Motion failed due to lack of second.

Motion to approve the agenda by: Member Hockert; second by: Member Sherman; Vote: 4 ayes, 1 nay (Riehle); Motion carried.

VI. **Superintendent Report**

- Welcome to our Student School Board Members, Sophia Pietan and Amelia Bretl. Amelia is unable to attend the meeting today. They will provide a report on academics, student life and activities.. They also serve on the Stillwater Area High School Student Council.
- Thank you to the Greater Stillwater Chamber of Commerce for donating Chamber Bucks to district staff which equates to \$6000 in donations.
- Oak-Land Middle staff visited Cimarron families and handed out calendars and contact information.
- We are still looking for child care employees at most elementary schools. Those interested can apply on the district's website under employment.

- Supply chain issues are impacting school meals this fall and we are having to make menu substitutions. We guarantee we'll always have good, nutritious food for our kids to eat at school.
- Join us for the 4th Annual Pony Homecoming Carnival prior to the football game on Friday, September 24, 2021 at Stillwater Area High School campus from 4:30 to 6:30 p.m.

VII. Introductory Item

A. Student Report

Sophia provided a report on academics, Student Life and Activities -

- Students enjoyed activities this week during Spirit Week.
- The Juniors won the girls powder puff football game on Wednesday, September 22, 2021.
- Homecoming pep fest is on Friday, September 24 which includes the homecoming dance nominations.
- The homecoming game is on Friday, September 24 at 7:00 p.m. Students and fans are encouraged to wear red.
- Students are enjoying their classes and teachers this year.

VIII. Board Chair Report

- Chair Petrie read Director Matt Onken's resignation letter dated September 23, 2021. She thanked him for his time on the board.
- The board agenda has been revised due to previous board meetings.
- The Open Forum sign up form is available on the [School Board website](#) on Monday at 8:00 a.m. prior to the board meeting and expires that Wednesday at 4:00 p.m.
- Visit the [District News](#) section of the website through Sunday, October 10, 2021 and share your ideas with the school board.

IX. Action Item

- A. Policy Approval (212) School Board Member Development – Dr. Jennifer Cherry
Administration recommends approving Policy (212) School Board Member Development.

Motion to approve Policy (212) School Board Member Development by: Member Porbeni; Second by: Member Hockert; Vote: 5 ayes, 0 nays; Motion carried unanimously.

- B. Revoke Policy (201.12) Board Development and Evaluation - Dr. Jennifer Cherry
Administration recommends revoking Policy (201.12) Board Member Development

Motion to revoke Policy (201.12) Board Development and Evaluation by: Member Sherman; Second by: Member Porben; Vote: 5 ayes, 0 nays: Motion carried unanimously.

- C. Guiding Change: Attendance Boundaries - Mr. Mark Drommerhausen
Mr. Drommerhausen presented the guiding change report Guiding Change: Attendance Boundaries.

Motion to approve Guiding Change: Attendance Boundaries by: Member Hockert; Second by: Member Porbeni; Vote: 5 ayes, 0 nays: Motion carried unanimously.

- D. Brookview Elementary School Addition – Construction Bids - Mr. Mark Drommerhausen
Mr. Drommerhausen and representatives John Huenink from Kraus Anderson and Paul Aplikowski from Wold Architects presented a report on Brookview Elementary School Addition – Construction Bids.

Motion to approve Brookview Elementary School Addition - Construction Bids by: Member Sherman; Second by: Member Hockert; Vote: 4 ayes, 1 nay (Riehle): Motion carried.

- E. Adopt Preliminary Property Tax Levy 2021 Payable 2022 - Dr. John Thein
Dr. Thein presented a report.

Motion to approve Adopt Preliminary Property Tax Levy 2021 Payable 2022 by: Member Petrie; Second by: Member Sherman; Vote: 4 ayes, 1 nay (Riehle): Motion carried.

- F. School Board Goals 2021 - 2022 – Chair Beverly Petrie
Chair Petrie recommends to approve the 2021 - 2022 School Board Goals.

Motion to call the question by Member Sherman; Second by: Member Hockert; Vote 5 ayes, 1 nay (Riehle): Motion carried.

Motion to approve School Board Goals 2021 - 2022 by: Member Petrie; Second by: Member Sherman; Vote: 4 ayes, 1 nay (Riehle): Motion carried.

- G. Resolution to Establishing the Procedure and Schedule to Fill One School Board Vacancy by Appointment - Chair Beverly Petrie

Motion to approve Resolution to Establish the Procedure and Schedule to Fill One School Board Vacancy by Appointment by: Member Petrie; Second by: Member Porbeni; Vote: 5 ayes, 0 nay: Motion carried unanimously.

- H. Resolution Appointing Election Judges for the November 2, 2021 School District Special Elections - Chair Beverly Petrie

Motion to approve Resolution Appointing Election Judges for the November 2, 2021 School District Special Elections by: Member Petrie; Second by: Member Hockert; Vote: 5 ayes, 0 nays: Motion carried unanimously.

X. Consent Agenda

- A. Minutes of September 7, 2021 Emergency Meeting
- B. Minutes of September 9, 2021 Closed Session
- C. Minutes of September 9, 2021 Business Meeting
- D. Disbursement Register - September 11, 2021 - September 24, 2021
- E. Accept Gifts and Donations – August 2021
- F. 1st Choice Pediatric Home Care
- G. Marsh & McLennan Agency - Workers' Compensation Renewal
- H. Stillwater Middle School Gym Floor Replacement
- I. Human Resources Personnel Report

Motion to approve the Consent Agenda Items A - I by: Member Sherman; Second by: Member ;Hockert Vote: 5 ayes, 0 nays: Motion carried unanimously.

XI. Reports

- A. Transportation Update – Superintendent Malinda Lansfeldt
Administration along with Nikki Pangerl, Sara Houle and Amanda Wheelan from CESO Transportation presented a report on transportation updates.
- B. Construction Payment Process - Mr. Mark Drommerhausen, Director of Operations
Mr. Drommerhausen, John Huenink from Kraus Anderson and Paul Aplikowski from Wold Architects presented a report on the construction payment process.

XII. Open Forum

- Lisa Blake, North St. Paul, MN - BARR
- Rachel Schmeltzer, Stillwater, MN - Levy

Motion to adjourn by Member Petrie, second by: Member Hockert; Vote: 4 ayes, 1 nay (Riehle): Motion carried.

XIII. Adjournment

- A. The meeting adjourned at 8:44 p.m.

Respectfully submitted, Annie Porbeni, Clerk