



Independent School District 834
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN 55082
School Board Special Meeting Agenda – December 21, 2021 7:00 p.m.

REVISED

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of the Agenda**
- IV. **Consent Agenda**
 - A. Minutes of December 7, 2021 Closed Session
 - B. Minutes of December 9, 2021 Business Meeting
 - C. Disbursement Register - December 11, 2021 – December 24, 2021
 - D. Accept Gifts and Donations – October 2021
 - E. Treasurer’s Report – October 2021
 - F. Hoonuit Data Analytics Solution
 - G. Afton Lakeland Elementary Fall Zone Surfacing
 - H. Human Resources Personnel Report
- V. **Action Items**
 - A. Certify the 2021 Payable 2022 Tax Levy – Dr. John Thein
- VI. **Adjournment**
 - A. Adjourn



Agenda Item I.
Date Prepared: December 8, 2021
ISD 834 Board Meeting

Agenda Item: Call to Order
Meeting Date: December 21, 2021

Background:

The School Board Chair will call the meeting to order.

Recommendation:

Board action is not required.



Agenda Item II.
Date Prepared: December 8, 2021
ISD 834 Board Meeting

Agenda Item: Roll Call
Meeting Date: December 21, 2021

Background:

The School Board Chair will ask the secretary to take the roll. A quorum must be established in order for the meeting to proceed.

Board Members

Beverly Petrie, Chair

Alison Sherman, Vice Chair

Annie Porbeni, Clerk

Katie Hockert, Director

Pete Kelzenberg, Director

Tina Riehle, Director

Vivian Votava, Director

Malinda Lansfeldt, Interim Superintendent, Ex-Officio

Recommendation:

Board action is not required.



Agenda Item III.
Date Prepared: December 21, 2021
ISD 834 Board Meeting

Agenda Item: Approval of the Agenda
Meeting Date: December 21, 2021

Background:

Once quorum has been established the School Board Chair will request approval of the meeting agenda.

Recommendation:

A motion and a second to approve the meeting agenda will be requested.

Motion by: _____ ***Seconded by:*** _____ ***Vote:*** _____



Agenda Item: Consent Agenda
Meeting Date: December 21, 2021
Contact Person: Varies by item

Agenda Item IV.A.B.C.DE.F.G.H.
Date Prepared: December 8, 2021
ISD 834 Board Meeting

Background:

The consent agenda is a meeting practice which packages routine reports, Board meeting minutes, and other non-controversial items not requiring discussion or independent action as one agenda item. The Board will approve this 'package' of items together in one motion.

A. School Board Closed Meeting Minutes December 7, 2021

Contact Person: Dr. Annie Porbeni, Clerk or Joan Hurley, Secretary

A copy of the minutes is included for your review.

B. School Board Business Meeting Minutes December 21, 2021

Contact Person: Dr. Annie Porbeni, Clerk or Joan Hurley, Secretary

A copy of the minutes is included for your review.

C. Disbursement Register – December 11, 2021 – December 24, 2021

Contact Person: Dr. John Thein, Director, Finance

A copy of the register has been distributed to board members.

D. Accept Gifts and Donations – October 2021

Contact Person: Dr. John Thein, Director, Finance

A copy of the register has been distributed to board members.

E. Treasurer's Report – October 2021

Contact Person: Dr. John Thein, Director, Finance

A copy of the register has been distributed to board members

F. Hoonuit Data Analytics Solution

Contact Person: Mr. John Perry, Director, Learning Technology and System Design

A copy of the expenditure form is included for your review.

G. Afton Lakeland Elementary Fall Zone Surfacing

Contact Person: Mr. Mark Drommerhausen, Director, Operations

A copy of the expenditure form is included for your review.

H. Human Resources Personnel Report

Contact Person: Ms. Cindy Gustafson, Director, Human Resources

A summary of personnel transactions for the month is included for your review.

Recommendation:

***BE IT RESOLVED** by the School Board of Independent School District 834 – Stillwater Area Public Schools that Consent Agenda Items A through H be approved as written, and a copy of the agenda items is attached to the minutes.*

Motion by: _____ **Seconded by:** _____ **Vote:** _____



Independent School District 834 – Stillwater Area Public Schools
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN 55082
School Board Closed Meeting Minutes
December 7, 2021 at 5:30 p.m.

I. **Call to order**

The Open meeting was called to order at 5:40 p.m.

II. **Roll Call**

Board Members present: Beverly Petrie, chair, Alison Sherman, vice chair, Annie Porbeni, clerk
Katie Hockert, director, Tina Riehle, director

Others present: Malinda Lansfeldt, Mark Drommerhausen, Christian R. Shafer, attorney.

Not present: Pete Kelzenberg, director

III. **Adjourn to Closed Session**

The board adjourned to a closed session at 5: 44 p.m. pursuant to Minnesota Statutes § 13D.05, subdivision 3(b). The School Board needs to meet with its attorney in a confidential setting to obtain advice regarding litigation. It would be detrimental to the interests of the District to hold a public discussion with its attorney regarding the potential commencement of a lawsuit and its legal positions and strategy.

Motion by: Member Sherman to adjourn to closed session; second by: Member Hockert; Vote: 5 ayes, 0 nays, Motion carried unanimously.

Director Votava joined the meeting at 5:46 p.m.

Closed session adjourned to open meeting at 7:40 p.m. .

IV. **Adjournment**

A. Closed session adjourned to open meeting at 7:44 p.m.

Respectfully submitted by Annie Porbeni, clerk



Independent School District No. 834 – Stillwater Area Public Schools
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN 55082
November 18, 2021 – 6:00 p.m. Meeting Minutes

- I. **Call to Order:** The meeting was called to order at 6:08 p.m.
- II. **Roll Call:** Present: Beverly Petrie, chair, Alison Sherman, vice-chair, Annie Porbeni, clerk, Pete Kelzenberg, director, Tina Riehle, director, Vivian Votava, director

Not present: Katie Hockert, director
- III. **Pledge of Allegiance**
- IV. **District Mission Statement and School Board Goals**
- V. **Approval of the Agenda**

Motion to approve the agenda by: Member Porbeni, second by: Member Sherman; Vote: 6 ayes, 0 nays; Motion carried unanimously.

VI. **Introductory Item**

A. Student Report

Amelia provided a report on academics, activities and extracurriculars -

- Stillwater Area High School concerts will begin on Thursday, December 9. For all concert dates and information, please visit [Go-Ponies Performances and Events Calendar](#).
- Congratulations to our Debate team who ended the season placing third at the state tournament with the most number of entries in 30 years.
- Winter sports are off to a great start.
- We recently hosted our December Conversations on the topic of entrepreneurs. The following business leaders joined 6 students interested in business: Danny Mishek, owner and president of VistaTek, Todd Arnes, co-founder and CEO of HighMark Wealth Management, Jack Elliot, co-founder and former president of Pestban, and Kelli and Paul Kaufer, owners of Smith & Trade Mercantile. Students asked questions on everything from attending college to how to start a business!
- In collaboration with community partners, our students are working on a Pathways Office remodel.
- Two community groups are working in our industrial technology space to volunteer their time and help our students learn how to use industry-standard equipment.
- We have four courses that will be offered for next year that will be articulated with Century College. We also proposed two new courses in our Education program called Orientation to Education and Field Experience.
- Pathways Coordinators worked with staff to introduce the Personalized Learning Plan.
- Sophomore students are receiving their PSAT and Pre Act scores.

- B. Superintendent Lansfeldt recognized Sophia Arndt for being a finalist in the National Scholastic Press Association 2021 Individual Story of the Year competition for her Pony Express newspaper feature "Becoming myself: Brendon Rich".

She also recognized The Stillwater mountain bike team who claimed its 4th straight state title. The middle school team also rode to a state championship. The teams both not only earned first place at the Mt. Kato All Team Season Finale, but both also earned first place in the Team Season Standings.

VII. Superintendent Report

- The Adapted Soccer Team placed third in the State.
- Thanks to a Federal Technology Access Grant, students who need a device or internet connection can fill out the Homework Device request form on the district's website.
- Occupational Therapist Kelly Reed's therapy dog Zoe has retired.
- Online registration for Community Ed winter classes is now open.
- If you would like to work for the district, please visit our employment section on the district webpage.
- COVID vaccinations are now available for children under the age of 12. We will be working with the Minnesota Department of Health to schedule onsite and drive up clinics at several of our sites.

VIII. Board Chair Report

- We have moved the open forum back to the beginning of the meeting.

IX. Open Forum

- Bill English, Plymouth, MN - Transportation
- Sandi Hayner, Stillwater, MN - Policies

X. Consent Agenda

- A. Minutes of November 18, 2021 Business Meeting
- B. Disbursement Register – November 20, 2021 to December 10, 2021
- C. Equity Alliance MN
- D. Chromebook Purchase for ECF Program
- E. Policy 203 - Operation of School Board Governing Rules
- F. Policy 203.1 - School Board Procedures; Rules of Order
- G. Policy 203.3 - Consent Agenda
- H. Human Resources Personnel Report

Motion to approve consent item A, D, E, F, G, H by: Member Porbeni; second by: Member Sherman; Vote: 6 ayes, 0 nays; Motion carried unanimously.

Motion to approve consent item B by Member Sherman; second by: Member Votava; Vote: 5 ayes, 1 nay (Riehle); Motion carried.

Motion to approve consent item C by Member Riehle; second by: Member Porbeni; Vote: 6 ayes, 0 nays; Motion carried unanimously.

XI. Reports

- A. Truth in Taxation Public Input - Dr. John Thein
Dr. Thein provided information on the Truth in Taxation Requirements including the current budget, the preliminary revenue, expenditure budgets and the proposed Tax Levy for Taxes Payable in 2022. An opportunity for public comment was provided.
The Board of Education is required to adopt the final levy for Taxes Payable 2022 and certify to the county auditor on or before December 31, 2021. The current 2021 Payable 2022 Tax Levy is as follows:

General Fund	\$ 18,231,185.26
Community Service Fund	\$ 994,449.28

Debt Service Fund	\$ 9,591,494.57
Total Levy	\$ 28,817,129.11

Action to adopt the Taxes Payable 2022 will be at the December 21, 2021 school board meeting.

Public Input

- Sandi Hayner, Stillwater, MN
 - QComp
 - Nonvoter approved
 - CRT, Educational Reform
 - Community Groups
 - Transparency
 - Legal requirement for public data requests
- Kate Niemann, Stillwater, MN
 - Expenditure Form - Transportation
- Carl Blondin, Stillwater, MN
 - CDT Recommendation to move CSB to Oak Park Building
 - Brookview COP - How much money should be in capital funds
 - Addition to the high school - cost of artificial turf
 - Net Capacity
 - No judgment levy line
 - Legal actions
 - Costs of data requests
- Andrea McCready, Stillwater, MN
 - Data requests
 - Nonvoter approved levy for QComp
 - Literacy
 - MTN
- DeeDee Armstrong, Afton, MN
 - Food Service Fund - Under revenue and expenditures
 - OPEB and QComp
 - Is OPEB and QComp included in the information on page 40
 - Stillwater Area High School turf funds
 - Legal actions
 - Nonvoter approved levy

- B. ESSER Funds and Pandemic Response Plan - Dr. Jennifer Cherry
The one-time ESSER/COVID funds have been allocated to school districts to address the impact of COVID 19. These funds must be expended no later than September 2024. Dr. Cherry and Dr. Drexler Booth shared the multi-year funding plan.
- C. First Reading Policy 204 - School Board Meeting Minutes - Dr. Jennifer Cherry
This is the first policy reading. There are some minor modifications of the policy. Input from Board directors and the community is requested. This will come back for a second reading at the next business meeting
- D. Second Reading Policy 514 - Bullying Prohibition - Dr. Jennifer Cherry
This is the second policy reading. No additional revision from the first reading at the November 18, 2021 board meeting. Input from Board directors and the community is requested. This will come back for a final reading and approval at a future business meeting.
- E. Superintendent Search - Chair Beverly Petrie

Chair Petrie presented the request for proposals to seek services of qualified consultants to conduct a search for a permanent superintendent beginning on July 1, 2022.

The deadline for submissions is December 17, 2021.

The timeline is as follows:

- December 10, 2021: RFP is posted on the district's website
- December 17, 2021: RFP proposals due
- December 20-22, 2021: Proposals evaluated by board's Personnel Working Group
- January 4, 2022: Special board meeting to interview finalist applicants
- January 6, 2022: Selection of search firm at board meeting.

XII. Action Items

A. Audit presentation – Dr. John Thein

Mr. Denise Hoogeveen and Mr. Lance Lauinger of the audit firm CliftonLarsonAllen LLP (CLA) presented the financial statements for the year ending June 30, 2021.

Motion to approve the Financial Report FY2021 by: Member Sherman; second by: Member Votava; Vote: 6 ayes, 0 nays; Motion carried unanimously.

B. Attendance Boundary - Mr. Mark Drommerhausen

On Thursday, November 18, 2021, Mr. Drommerhausen presented the final attendance boundary recommendation to the School Board. The boundary Committee is recommending Option A be approved by the school board.

Motion to approve the Attendance Boundary Option A and Grandfather Next Year's 5th and 8 grade students stay in their current school by: Member Sherman; second by: Member Kelzenberg; Vote: 5 ayes, 1 nay (Riehle); Motion carried.

C. Course Change Proposals - Dr. Caleb Drexler Booth

On Thursday, November 18, 2021, Dr. Drexler Booth shared a report on four course name Changes; Introduction to Unified Physical Education and Lifetime Recreation, CIS Introductory College Physics, Fundamentals of Applied Design and CIS Human Physiology, Technology, and Medical Devices. One substantive change; Earth Science 6 and two new courses; Orientation to Education and Education Field Experience CAPS Course.

Motion to approve the Course Change Proposals by: Member Kelzenberg; second by: Member Porbeni; Vote: 5 ayes, 1 nay (Riehle); Motion carried.

D. Revoke Policy 201.2 - Dr. Jennifer Cherry

Policy 201.2 - Board Guiding Principles was adopted in 2010 and last revised in 2016. Since that time, additional School Board policies have been adopted and revised which sufficiently address the belief statements included this policy making Policy 201.2 unnecessary.

Motion to Revoke Policy 201.2 by: Member Porbeni; second by: Member Sherman; Vote: 6 ayes, 0 nays; Motion carried unanimously.

XIII. Adjournment

A. The meeting adjourned at 9:01 p.m.

Respectfully submitted, Annie Porbeni, Clerk



Agenda Item: IV.F.
Date Prepared: December 20, 2021
ISD 834 Board Meeting

Agenda Item: Hoonuit Data Analytics Solution
Meeting Date: Dec 21, 2021
Contact Person: John Perry, Director of Learning Technology and Design Systems

Background: The District has moved to implement a suite of integration software solutions in the following areas: Student Information System, Assessment, Learning Management System, and Professional Development. The next step in the implementation is to include an integrated Data Analytics and Reporting engine. Hoonuit is a PowerSchool product that will be implemented on the backend; providing efficient data harvesting from multiple databases. Integration with the District's financial system is not being advised at this time, but is expected in the next 3 years and will have some costs associated with it.

Implementation will run from January 2022 - June 2022 with the first reports being available in the fall of 2022.

Location(s): CSB

Project Name: PowerSchool Suite Implementation

Fund: Capital Non-Instructional Licensing

Amount: \$79,660 Year 1 (Implementation)
\$52,124 Year 2 (Annual ongoing)

Recommendation:

A motion and a second to approve the consent agenda will be requested.

Motion by: _____ **Seconded by:** _____ **Vote:** _____

EXPENDITURE APPROVAL FORM

Fiscal Year 2021-2022

Instructions: This form is to be completed any time a lease, purchase, or contract for goods or services exceeds \$50,000.

REQUESTED BY: John Perry **DATE:** 12/21/2021

DESCRIPTION OF REQUEST

Purchase and implementation of the Hoonuit data analytics solution.

FINANCIAL IMPACT

\$79,660 Year 1 (Implementation)

\$52,124 Year 2 (Annual ongoing)

Budget(s) Impacted:

Is This a One-Time Expenditure?

☐ **Yes**, once implemented there will be no ongoing costs

☒ **No**, it will need to be funded indefinitely

☐ **No**, it will need to be funded for Fiscal Years 2020-?

Is there an off-setting revenue source(s)?

☐ **Yes** List Source(s):

☒ **No** Capital Non-Instructional Licensing

PROGRESS MONITORING

Hoonuit is the data analytics software from PowerSchool. Data integration to include PowerSchool SIS, Schoology LMS, Performance Matters Assessment Database, and Talent Ed. As planned, we are scheduled to implement this year in order to begin pulling data reports in the Fall of 2022. Implementation is expected to run from January 2022 - June 2022. Finance committee was briefed on 12/14/21.



PowerSchool Group LLC
 150 Parkshore Dr., Folsom, CA 95630
 Quote #: Q-517369 - 1
 Quote Expiration Date: 17-DEC-2021

Prepared By:	Kelly Monette	Customer Contact:	John Perry
Customer Name:	Stillwater School District 834	Title:	Director of Learning Technology
Enrollment:	8,300	Address:	1875 Greeley Street South
Contract Term:	36 Months	City:	Stillwater
Start Date:	1-JAN-2022	State/Province:	Minnesota
End Date:	31-DEC-2024	Zip Code:	55082
		Phone #:	(651)351-8414

Product Description	Quantity	Unit	Extended Price
Initial Term 1-JAN-2022 - 31-DEC-2022			
License and Subscription Fees			
Unified Insights Powered by Hoonuit Platform - Hosted	8,300.00	Students	USD 13,280.00
Hoonuit Student Essentials – Hosted	8,300.00	Students	USD 19,920.00
Hoonuit Risk Analysis Hosted Subscription	8,300.00	Students	USD 5,644.00
Hoonuit One Time Discount	1.00	Each	USD -14,284.00
Hoonuit Talent and Business Operations – Hosted	8,300.00	Students	USD 13,280.00

License and Subscription Totals: **USD 37,840.00**

Professional Services and Setup Fees			
Hoonuit Platform - PS SIS Hosted Deployment	1.00	Each	USD 1,700.00
Hoonuit Essentials - PS SIS Deployment	1.00	Each	USD 9,520.00
Hoonuit Risk Analysis Deployment	1.00	Each	USD 6,885.00
Hoonuit Keys to Ownership	120.00	Hours	USD 21,420.00

Professional Services and Setup **USD 39,525.00**
 Fee Totals:

Training Services			
Hoonuit Training Remote	6.00	Hours	USD 1,530.00
Hoonuit Training Remote	3.00	Hours	USD 765.00

Training Services Total: **USD 2,295.00**

Quote Total

Total Discount:	USD 34,695.00
Initial Term	1-JAN-2022 - 31-DEC-2022
Initial Term Total	USD 79,660.00

Annual Ongoing Fees as of 1-JAN-2023 - Fees subject to an annual uplift, which will be reflected on renewal quote

Unified Insights Powered by Hoonuit Platform - Hosted	8,300.00	Students	USD 13,280.00
Hoonuit Student Essentials – Hosted	8,300.00	Students	USD 19,920.00
Hoonuit Risk Analysis Hosted Subscription	8,300.00	Students	USD 5,644.00
Hoonuit Talent and Business Operations – Hosted	8,300.00	Students	USD 13,280.00

Annual Ongoing Fees Total: **USD 52,124.00**

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement.

By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at:

<https://www.powerschool.com/msa/>

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. Customer understands the above Annual Ongoing Fees for the next subscription period do not include the annual uplift, which will be applied at the time of renewal. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or Main Services Agreement (e.g., services billed on time and material basis will be invoiced when such services are incurred). Payment shall be due to PowerSchool before or on the due date set forth on the applicable invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: <https://www.powerschool.com/msa/>

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Signature:



Printed Name: Eric Shander

Title: Chief Financial Officer

Date: 29-NOV-2021

Stillwater School District 834

Signature:

Printed Name:

John Perry

Title:

Director

Date:



Statement of Work

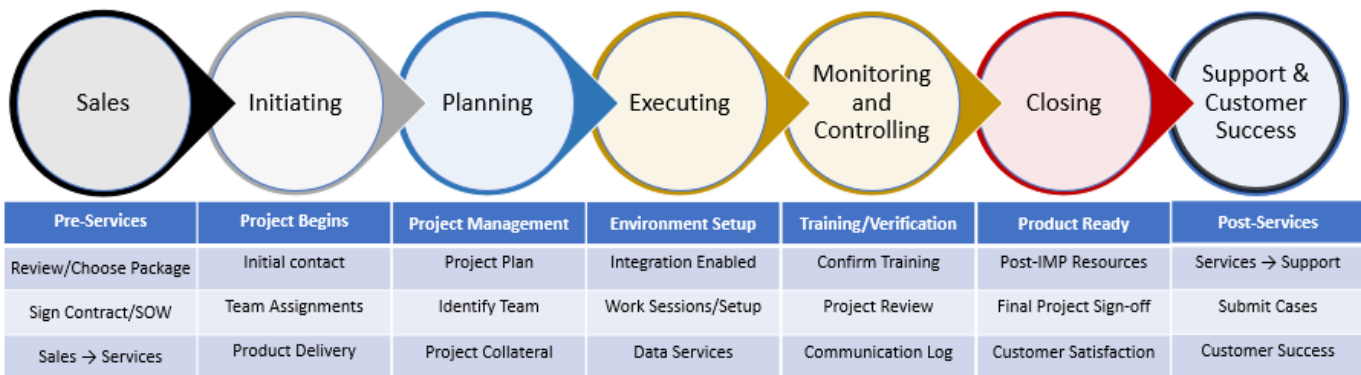
Purpose of Document

The purpose of this Statement of Work (“SOW”) between PowerSchool Group LLC (“PowerSchool”) and Customer (“You”, “Your”) is to outline the process, approach, and completion criteria for each step of the process to implement PowerSchool. This document covers the roles and responsibilities of the PowerSchool Project Manager, Implementation Specialist(s), and Customer in each step of the PowerSchool implementation process, serving as an outline of services PowerSchool is expected to deliver. This SOW calls out specific functional areas of PowerSchool that are covered for implementation services and level of coverage.

Successful implementation of new software requires proven project management and methodology. The timeline will be mutually adapted within a project management tool between PowerSchool and the Customer. PowerSchool provides a comprehensive package of services designed to ensure Your PowerSchool deployment project meets Your unique needs and expectations. Additional training, consulting and customization services can be purchased to help augment additional needs You may have with Your PowerSchool deployment. The delivery of Professional Services contained in this document will be provided remotely. If travel is required, all travel related expenses will be invoiced as incurred.

We will partner with You and be Your liaison to PowerSchool during the implementation. You will have a project team to help you, as a Customer, connect to other PowerSchool services and support, while also providing project planning, communication, project execution, and product specialist consulting. For a successful PowerSchool implementation, it is important that You understand the responsibilities, carve out the time required and keep on pace with the timeline. This will involve gathering information, helping Your team come to agreement on configuration and data standardization, your own product training and monitoring other staff assigned training for completion, adjusting desk level procedures, and planning for go live among several other tasks. The overall steps included in a project are outlined below.

This Statement of Work is subject to the terms and conditions of the current master agreement between the parties and any associated policies, pursuant to which PowerSchool has licensed the PowerSchool application to the Customer.



Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions

This edition applies to the current PowerSchool software and to all subsequent releases and modifications until otherwise indicated in new editions or updates. The data and names used to illustrate the reports and screen images may include names of individuals, companies, brands, and products. All of the data and names are fictitious; any similarities to actual names are entirely coincidental.

General Assumptions

1. Implementation services will be delivered remotely unless onsite services are purchased separately.
2. Client is to provide a data extract to PowerSchool in accordance with Tiered Service package selected.
3. Implementation timeline is stated within the Planning Phase, extending the timeline may require the customer to purchase additional services.
4. Implementation services are completed when delivered and the deliverable acceptance procedure is complete.
5. Services identified are for PowerSchool start-up and do not include customizations, including integration layouts, document templates, reports, etc. Additional services are available and can be purchased for items out of the scope of implementation (see Project Change Control and Escalation Change Procedure section of this document).
6. Customer will adhere to the active PowerSchool Cancellation Policy. “Services Cancellation: Licensee shall pay a cancellation charge equal to fifty percent (50%) of the services fee and any non-refundable expenses incurred by PowerSchool if Licensee cancels any scheduled professional services less than fourteen (14) days before the occurrence of any service dates that PowerSchool has scheduled at Licensee’s request.”
7. Customer must identify a designated Customer project lead before the project kick-off meeting. The Customer project lead will be responsible for delivering all sections of the “Customer Responsibilities” included in the SOW in a complete manner within the project timeline.
8. The designated Customer project lead should be an employee of the organization implementing PowerSchool. Customers that hire third-party organizations to act on the behalf of the Customer for implementation may be required to sign a waiver form provided by PowerSchool, indicating that the third-party organization is authorized to act on the Customer’s behalf when interacting with PowerSchool. The Customer will be responsible for maintaining proper communication channels with third party organizations hired by the Customer.
9. All sign offs must be done by an employee and designated signatory of the Customer. Third party entities engaged by the Customer are not acceptable signatories for any project sign offs.
10. The PowerSchool Project Manager and/or Application Specialist will guide Customer to available procedures, guidelines, standards, reference materials and system/application documentation.
11. Implementation Services is assuming the product will be deployed as-is, items outside of Scope of Work must go through the change control procedures (see Project Change Control and Escalation Procedure in this document).

Released January 2021

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Deliverables Acceptance Procedure

Deliverables Acceptance

This Statement of Work outlines PowerSchool deliverables for each phase of the implementation project in the PowerSchool Objections and Completion Criteria sections. Each deliverable will be reviewed and accepted in accordance with the following procedure:

- Deliverable will be submitted or delivered to the Customer project lead or designated Customer team member. It is the Customer project lead's responsibility to review and accept deliverable as complete.
- Within six (6) business days of completion of the project the Customer project lead will either accept the final deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response from the Customer project lead is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- The PowerSchool implementation specialist will consider the Customer's objections within the context of PowerSchool's obligations as stated within this Statement of Work. Revisions agreed to by PowerSchool will be applied at which time the deliverables will be reviewed within six (6) business days and the Customer project lead either will accept the deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- Customer objections that are not agreed to by PowerSchool will be managed in accordance with the Project Change Control Procedure described below. If resolution is required to a conflict arising from Customer's objection to a deliverable, the Customer and PowerSchool will follow the Escalation Procedure described below.
- All deliverables required to be delivered hereunder are considered to be owned by PowerSchool with unlimited internal use by the Customer, unless otherwise noted.

Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions

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Project Change Control and Escalation Procedure

Project Change Control

The following process will be followed if additional services to this Statement of Work are required or desired.

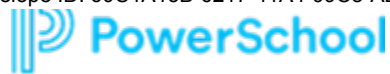
- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, rationale for the change and the effect the change will have on the project.
- The designated Customer project lead will review the proposed change and recommend it for further investigation or reject it. A PCR must be signed by the authorized Customer project lead to authorize quote for additional services. If the Customer accepts additional services and charges, a change to the original purchase order or new purchase order is required. Change to this Statement of Work through additional addendum will authorize additional scope and work.
- A written Change Authorization and/or PCR must be signed by authorized representatives from both parties to authorize implementation of the investigated changes. Until a change is agreed upon in writing, both parties will continue to act in accordance with the latest agreed version of the SOW.

Customer Escalation Procedure

The following procedure will be followed if resolution is required for a conflict arising during the

- **Level 1:** Customer project lead will notify PowerSchool Project Manager via email with details of escalation.
- **Level 2:** If the PowerSchool Project Manager cannot provide resolution or path to resolution five (5) business days from receipt of level 1 escalation email, the Customer project lead will notify PowerSchool manager via email to – pmleadership@powerschool.com
- **Level 3:** If the concern remains unresolved after Level 2 intervention, resolution will be addressed in accordance with Project Change Control Procedure or termination of this SOW under the terms of the Contract.

During any resolution, PowerSchool agrees to provide services related to items not in dispute, to the extent practicable, pending resolution of the concern. The Customer agrees to pay invoices per the Contract, as rendered.



Unified Insights Platform Deployment Statement of Work

PS SIS

Overview

This document serves as the Statement of Work (SOW) to define the scope of a PowerSchool Professional Services project. This SOW includes services for a single-district deployment of the following products, hosted in a PowerSchool cloud environment:

- Unified Insights by Hoonuit – Platform (Qty 1)

All PowerSchool services for this SOW will be performed remotely.

Prerequisites

- Customer must be using PowerSchool SIS version 20.4.3 or higher in production, hosted in a PowerSchool cloud environment or accessible via a PowerSchool-managed VPN.

Services in Scope

Initiating & Planning

- Host a project kickoff meeting with Customer to introduce project teams, review the scope of this SOW, and align project dates and resources.

Executing

- Coordinate with PowerSchool SaaS operations team for deployment of Platform in a PowerSchool cloud environment. Standard SaaS deployment will include:
 - Cloud environment provisioning
 - Platform application installation
 - PowerSchool AppSwitcher SSO implementation and configuration
 - Standard user roles inherited from PowerSchool SIS
 - PowerBI Configuration
 - SFTP folder setup for file exchange
- Integrated PD configuration: PD credentials will be entered into Hoonuit dashboard to enable access to PD content from within the Hoonuit platform.

Monitoring

- Perform final system QA

Released April 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions

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Unified Insights Platform Deployment Statement of Work

PS SIS

Closing

- Perform Support handoff and project close

Ongoing Project Management

- Project Planning; Project Communication; Status Reporting; Resource Scheduling; Resource Management; Risk Management; Issue Management

Customer Responsibilities

- Assign a Project Manager to act as the single point of contact to PowerSchool for coordination of Customer resources and execution of this SOW. Assign additional technical and business stakeholders as required to complete the work and validate the solution.
- Validate access to Platform.
- Validate AppSwitcher SSO between Platform and PS SIS.
- Validate user roles inherited from PS SIS

SOW Fees

This is a fixed-price SOW. Any services or deliverables not documented in this SOW can be addressed via a Project Change Request or a new SOW.

Released April 2021

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Unified Insights Risk Analysis Statement of Work

Overview

This document serves as the Statement of Work (SOW) to define the scope of a PowerSchool Professional Services project. This SOW includes services for a single-district deployment of the following products, hosted in a PowerSchool cloud environment:

- Unified Insights – Risk Analysis (Qty 1)

All PowerSchool services for this SOW will be performed remotely.

Prerequisites

- Prior deployment of Unified Insights – Essentials module.

Services in Scope

Initiating & Planning

- Host a project kickoff meeting with Customer to introduce project teams, review the scope of this SOW, and align project dates and resources.

Executing

- Coordinate with PowerSchool SaaS operations team for deployment of the Risk Analysis environment.
- Deployment of Risk Analysis automated predictive engine.
- Deployment of standard Risk Analysis dashboard content, which includes: At Risk, Trends, and Outcomes.
 - Note: This SOW includes deployment of the standard dashboard content only. Customizations are not included in this SOW.
- Perform dashboard metric fitting to align the Customer's data with the standard dashboard content.
 - Note: Fitting does not include changes to dashboard layouts, metrics, or adding / removing dashboard data elements, which could all be addressed separately via a dashboard customization.

Monitoring

- Perform final system QA
- User Training and Consultation:
 - Deliver standard instructor-led Risk Analysis User Training
 - Deliver customized SME system roll-out and Adoption Consultation
 - Total hours included in this SOW for User Training and Adoption Consultation are specified on Customer's quote

Closing

- Perform Support handoff and project close



Unified Insights Risk Analysis Statement of Work

Ongoing Project Management

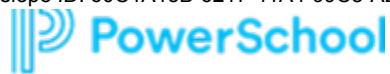
- Project Planning; Project Communication; Status Reporting; Resource Scheduling; Resource Management; Risk Management; Issue Management

Customer Responsibilities

- Assign a Project Manager to act as the single point of contact to PowerSchool for coordination of Customer resources and execution of this SOW. Assign additional technical and business stakeholders as required to complete the work and validate the solution.
- Assist with validation of source system data and dashboard metrics.
- Participate in User training and consultation.
- Assist with final system QA and provide final system acceptance for go-live.

SOW Fees

This is a fixed-price SOW. Any services or deliverables not documented in this SOW can be addressed via a Project Change Request or a new SOW.



Unified Insights Essentials Statement of Work

PS SIS

Overview

This document serves as the Statement of Work (SOW) to define the scope of a PowerSchool Professional Services project. This SOW includes services for a single-district deployment of the following products, hosted in a PowerSchool cloud environment:

- Unified Insights by Hoonuit – Essentials (Qty 1)

All PowerSchool services for this SOW will be performed remotely.

Prerequisites

- Customer must be using PowerSchool SIS version 20.4.3 or higher in production.
- Deployment of the Unified Insights by Hoonuit – Platform product.

Services in Scope

Initiating & Planning

- Host a project kickoff meeting with Customer to introduce project teams, review the scope of this SOW, and align project dates and resources.

Executing

- Coordinate with PowerSchool SaaS operations team for deployment of the Essentials – PS SIS Hosted environment:
 - Deployment of the following standard Hoonuit connectors:
 - PowerSchool SIS
 - Schoology (optional – will be deployed if Customer is using Schoology in production at the time of this SOW implementation project)
 - Note: This SOW includes deployment of the standard connectors only. Customizations are not included in this SOW.
 - Deployment of standard Essentials dashboard content.
 - Note: This SOW includes deployment of the standard dashboard content only. Customizations are not included in this SOW.
 - Entities and data from source systems will be limited to Hoonuit application requirements. Data domains for this implementation will include up to the following:
 - Students; Schools; Basic Staff; Enrollment; Attendance; Assessment; Discipline; Courses; Curriculum, Period, and Final Marks; Student Schedules; Basic Special Education
 - Staff Online Activity; Student Online Activity; Tech Access (Optional – If Schoology connector is implemented)
- State & National Assessment data:
 - Identify state & national assessment import requirements for Customer at time of implementation and coordinate with PowerSchool operations team for delivery of signatures required to support the assessments. Assessment data must be based on

Released March 2021

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Unified Insights Essentials Statement of Work

PS SIS

- original assessment vendor formats. Standard state assessments and up to 3 national assessments will be supported for this SOW.
- Educate Customer on use of standard Hoonuit assessment loader for loading state and national assessment data.
 - Educate Customer on use of ADQ tool for data validation.
 - Assist Customer with assessment file loading questions and perform data analysis and validation to assist Customer with confirmation of the data mapping and upload.
- Perform dashboard metric fitting to align the Customer's data with the standard dashboard content.
 - Note: Fitting does not include changes to dashboard layouts, metrics, or adding / removing dashboard data elements, which could all be addressed separately via a dashboard customization.

Monitoring

- Perform final system QA
- Technical Consultation:
 - Provide technical consultation on the Hoonuit data model, how to customize the Hoonuit dashboards, and how to use PowerBI for reporting. Up to 8 hours of technical consultation will be provided.
- User Training and Consultation:
 - Deliver standard instructor-led Essentials User Training
 - Deliver customized SME system roll-out and Adoption Consultation
 - Total hours included in this SOW for User Training and Adoption Consultation are specified on Customer's quote

Closing

- Perform Support handoff and project close

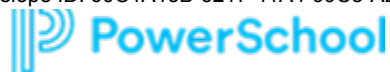
Ongoing Project Management

- Project Planning; Project Communication; Status Reporting; Resource Scheduling; Resource Management; Risk Management; Issue Management

Released March 2021

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Unified Insights Essentials Statement of Work

PS SIS

Customer Responsibilities

- Assign a Project Manager to act as the single point of contact to PowerSchool for coordination of Customer resources and execution of this SOW. Assign additional technical and business stakeholders as required to complete the work and validate the solution.
- Use Assessment Loader tool for loading of state and national assessment data.
- Assist with validation of source system data and dashboard metrics.
- Participate in Technical and User training and consultation.
- Assist with final system QA and provide final system acceptance for go-live.

SOW Fees

This is a fixed-price SOW. Any services or deliverables not documented in this SOW can be addressed via a Project Change Request or a new SOW.

Released March 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions

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Agenda Item: IV.G.
Date Prepared: December 20, 2021
ISD 834 Board Meeting

Agenda Item: Afton Lakeland Elementary Fall Zone Surfacing
Meeting Date: Dec 21, 2021
Contact Person: Mark Drommerhausen, Director of Operations

Background: Northland Recreation, LLC has submitted a proposal to provide and install rubberized playground surfacing for the Afton-Lakeland Elementary main playground. This surface will allow easy access to the playground structure and is a key component in facilitating lateral play for all students. The rubberized surfacing will replace the current woodchip fall surface.

The Afton-Lakeland PTA will fundraise to add a couple complimentary components to the existing playground equipment. The District will replace decking and other existing components that are starting to fail. This will ensure the equipment will last as long as the fall zone surfacing. Once the rubber fall surface is in place, changes to the playground will be cost prohibitive.

The cost of the fall surface will be funded by the 2015 Referendum proceeds. The proposal from Northland Recreation, LLC is to provide and install the rubberized fall zone surfacing for \$196,898.00 on the main playground at Afton-Lakeland Elementary. The rubber surface will be purchased off of the Sourcewell Contract, 010521-LTS. This proposal does not include removing the existing wood chip surface, adding a gravel surface and preparing the base layer. Administration recommends the Board approve the proposal from Northland Recreation, LLC.

Location(s): Afton-Lakeland Elementary

Project Name: Afton-Lakeland Playground Fall Zone

Surfacing Fund: General Obligations School Building

Bonds 2015A Fund Item: Playground Fall Zone

Surface Replacement

Amount: Northland Recreation, LLC proposal \$196,898.00

Recommendation:

A motion and a second to approve the consent agenda will be requested.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



EXPENDITURE APPROVAL FORM

Fiscal Year 2021-2022

Instructions: This form is to be completed any time a lease, purchase, or contract for goods or services exceeds \$50,000.

REQUESTED BY: Mark Drommerhausen **DATE:** 12/9/2021

DESCRIPTION OF REQUEST

Northland Recreation, LLC has submitted a proposal to provide and install rubberized playground surfacing for the Afton-Lakeland Elementary main playground. This surface will allow easy access to the playground structure and is a key component in facilitating lateral play for all students. The rubberized surfacing will replace the current woodchip fall surface.

The Afton-Lakeland PTA will fundraise to add a couple complimentary components to the existing playground equipment. The District will replace decking and other existing components that are starting to fail. This will ensure the equipment will last as long as the fall zone surfacing. Once the rubber fall surface is in place, changes to the playground will be cost prohibitive.

The cost of the fall surface will be funded by the 2015 General Obligations School Building Bonds 2015A Fund. The proposal from Northland Recreation, LLC is to provide and install the rubberized fall zone surfacing for \$196,898.00 on the main playground at Afton-Lakeland Elementary. The rubber surface will be purchased off of the Sourcewell Contract, 010521-LTS. This proposal does not include removing the existing wood chip surface, adding a gravel surface and preparing the base layer. Administration recommends the Board approve the proposal from Northland Recreation, LLC.

FINANCIAL IMPACT

Budget(s) Impacted: \$196,898 General Obligations School Building Bonds 2015A Fund.

Is This a One-Time Expenditure?

☒ **Yes**, once implemented there will be no ongoing costs

☐ **No**, it will need to be funded indefinitely

☐ **No**, it will need to be funded for Fiscal Years 2022-?

Is there an off-setting revenue source(s)?

☒ **Yes** List Source(s): General Obligations School Building Bonds 2015A.

☐ **No**

PROGRESS MONITORING

The playground will be ready for the 2022-2023 school year.



PlayPower LT Farmington, Inc.
878 E. US Hwy 60
Monett, MO 65708
1-800-325-8828

Northland Recreation LLC
10085 Bridgewater Bay
Woodbury, MN 55129
(651) 815-4097 (phone)
(414) 395-8538 (fax)

Afton-Lakeland Elementary Rubber Surfacing – North Playground

Bill To:

Stillwater Area Public Schools
1875 South Greeley St.
Stillwater, MN 55082

Project Name & Location:

Afton-Lakeland Elementary
Rubber Surfacing
North Playground

Ship To Address:

475 St Croix Trail S
Lakeland, MN 55043

Contact Name: Anthony V. Willger

Contact Phone: 651-351-8374

Email: willgert@stillwaterschools.org

Quote Date: 11/15/2021

Valid For: 30 Days

Part Number	Description	Qty	Unit Price	Total
Sourcewell Contract Pricing – 010521-LTS				
Rubber	No-Fault Poured-In Place Rubber Surfacing --Based on 3.5" depth @ an 8' fall height --50% color, 50% black – standard colors --10,566 square feet --Includes shipping, dumpster fees, and guard	1		\$196,898.00

*Above prices for rubber surfacing only. All removals, sitework, gravel base compacted, drain tile, concrete curbing or sidewalks, landscaping, etc. are not included.

Totals:

Products Subtotal:	\$	196,898.00
Installation:	\$	Included
Estimated Sales Tax*:	\$	Not Included
Freight:	\$	Included
Grand Total:	\$	196,898.00

Make Purchase Orders Out To:

PlayPower LT Farmington, Inc.

Remit Purchase Orders To:

PlayPower LT Farmington, Inc.
Attention: Sales Administration
878 E US Hwy 60
Monett, Missouri, USA 65708
1-800-325-8828

Make Checks Payable To:

PlayPower LT Farmington, Inc.

Remit Checks To:

PlayPower LT Farmington, Inc.
P.O. 734155
Dallas, TX 75373-4155

NOTE:

* Applicable sales taxes will be confirmed once order and any tax certificates are received

† Denotes drop ship item.

Unloading, storage, installation, surfacing and site work are not included unless specifically noted on quotation. Not responsible for filter cloth, irrigation rerouting, grass damage, or checking for underground utilities.

If installation is quoted, it is assumed that the site has been prepared and that any grade slope in any direction does not exceed 2%. In the event that unexpected soil conditions, such as subsurface rock, are encountered during installation, additional costs to the customer will be applicable.

The acceptance signature below serves as authorization to order the items quoted and indicates acceptance of the prices listed. All terms are subject to credit approval.

COMMENTS:

This playground contains 96.69% recycled content

This playground qualifies for 2 LEED point(s)

This Quote shall not become a binding contract until signed and delivered by both Customer and PlayPower LT Farmington Inc ("PPLT"). Sales Representative is not authorized to sign this Quote on behalf of PPLT or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "PPLT Sales Administration" via fax (417)354-2273 or email outdoordes@LTCPS.com. Upon acceptance, PPLT will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or e mail.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. PPLT objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes PPLT to ship the Equipment and agrees to pay PPLT the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by PPLT. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 204713, Dallas, TX 75320-4713, unless notified otherwise by PPLT in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to PPLT, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense.

CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY PPLT.

Submitted By

Printed Name and Title

Date

THE FOREGOING QUOTE AND OFFER ARE HEREBY APPROVED AND ACCEPTED BY PLAYPOWER LT FARMINGTON INC.

By: _____

Date: _____

11/16/2021

Page 2 of 3

ADDITIONAL TERMS & CONDITIONS OF SALE

1. **Use & Maintenance.** Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with PPLT's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.

2. **Default, Remedies & Delinquency Charges.** Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, PPLT shall have all remedies available to it at law or equity, including, without limitation, all remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with PPLT to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by PPLT of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys' fees plus any costs of collection incurred by PPLT in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to PPLT as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by PPLT within ten (10) days after the date on which due.

3. **Limitation of Warranty/ Indemnity.** PPLT MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. PPLT SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE PPLT HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMER'S ALTERATION OF THE EQUIPMENT, ITS FAILURE TO MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH PPLT'S INSTALLATION AND OWNER'S MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.

4. **Restrictions.** Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.

5. **Purchase Money Security Interest.** Customer hereby grants, pledges and assigns to PPLT, and PPLT hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that PPLT may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.

6. **Choice of Law and Jurisdiction.** All agreements between Customer and PPLT shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.

7. **Title; Risk of Loss; Insurance.** PPLT Retains full title to all Equipment until full payment is received by PPLT. Customer assumes all risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. **Waiver; Invalidity.** PPLT may waive a default hereunder, or under any invoice or other agreement between Customer and PPLT, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by PPLT. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to PPLT hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. **Entire Agreement; Amendment; Binding Nature.** This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and PPLT stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

10. **Counterparts; Electronic Transmission.** This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document, and retransmission of any signed facsimile or other electronic transmission, shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.

RETIREMENT/RESIGNATION/RELEASE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Al-Dokhl, Thuha	Resignation	Community Education Assistant 1.5 hrs/day Lake Elmo Elementary	CE Leads & Assistant	December 9, 2021
Greiner, Jacquelyn	Resignation	Bookkeeper, 8.0 hours/day Stillwater Area High School	Tech Support	November 30, 2021
Hatm, Noor	Resignation	Community Education Assistant 1.5 hrs/day Lake Elmo Elementary	CE Leads & Assistant	December 9, 2021
Latterell, Karen	Resignation	Curriculum Specialist Central Services	CSS	December 17, 2021
Lindsay, Dennis	Resignation	Pit Orchestra - Musical Stillwater Area High School	Co-Curricular	October 26, 2021

HIRES/REHIRES

NAME	ASSIGNMENT	SALARY PLACEMENT/ HOURLY RATE	REASON	GROUP	EFFECTIVE DATE
Ball, Marin	Intervention Teacher, 8.0 hrs/wk Salem Lutheran	\$28.74 / hour	Student Need	SCEA	December 2, 2021
Eggum, Katrina	Head Girls Wrestling Coach Stillwater Area High School	\$4,475	2021-2022 Staffing	Co-curricular	December 3, 2021
Froehlich, Kelly	Health Care Specialist, 6.5 hrs/day District Wide	\$35.36 / hour	COVID	CSS	December 6, 2021 - June 2, 2022
Kappers, Michael	Assistant Boys Wrestling Coach Stillwater Area High School	\$3,759.00	Replacement	Co-curricular	November 29, 2021
Vagasky, Lillian	Intervention Teacher, 4.0 hrs/wk St. Croix Catholic	\$28.74 / hour	Student Need	SCEA	December 2, 2021
Winslow, Miles	Assistant Boys Basketball Coach Oak-Land Middle School	\$3,043	Replacement	Co-Curricular	November 24, 2021

ASSIGNMENT CHANGES

NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Anderson, Jessica	.5 FTE School Psychologist Brookview Elementary	.8 FTE School Psychologist Brookview & Lily Lake Elementary	2021-2022 Staffing	SCEA	November 29, 2021
Banks, Kelly	1.0 FTE School Psychologist Andersen & Lily Lake Elementary	.8 FTE School Psychologist Andersen Elementary	2021-2022 Staffing	SCEA	November 29, 2021
Herder, Philip	Assistant Girls Golf Coach Stillwater Area High School	Head Girls Golf Coach Stillwater Area High School	Replacement	Co-Curricular	November 30, 2021
Otto, Christine	Assistant Principal - Senior High Stillwater Area High School	Interim Middle School Principal Stillwater Middle School	Replacement	Principals	January 3, 2022 - June 30, 2022
Pupungatoa, Catherine	BARR Coordinator & Interventionist Stillwater Area High School	Interim Assistant Principal - Senior High Stillwater Area High School	Replacement	Principals	January 3, 2022 - June 30, 2022

ADDITIONAL ASSIGNMENTS

NAME	Position	Reason	Group	EFFECTIVE DATE
Maxwell, Brandon	Girls Basketball Coach Oak-Land Middle School	Replacement	Co-Curricular	November 24, 2021
Maxwell, Brandon	Assistant Boys Basketball Coach Oak-Land Middle School	Replacement	Co-Curricular	November 24, 2021
Nisleit, Carly	School Patrol Supervisor Andersen Elementary	Replacement	Co-Curricular	August 31, 2021
Perkins, Wayne	Assistant Boys Basketball Coach Oak-Land Middle School	Replacement	Co-Curricular	November 24, 2021
Terpstra, Sarah	School Patrol Supervisor Andersen Elementary	Replacement	Co-Curricular	August 31, 2021
VanDanton, Aaron	Vocal Coach Musical Stillwater Area High School	Replacement	Co-Curricular	December 6, 2021
VanDanton, Aaron	Pit Orchestra - Musical Stillwater Area High School	Replacement	Co-Curricular	December 6, 2021



Agenda Item V. A.
Date Prepared: December 9, 2021
ISD 834 Board Meeting

Action Item: Certify the 2021 Payable 2022 Tax Levy
Meeting Date: December 21, 2021
Contact Person: Dr. John Thein, Director of Finance

Summary:

The Board of Education certified \$28,817,129.11 for 2021 Payable 2022 levy on September 23, 2021. At the Board business meeting held on December 9, 2021, Dr. John Thein, Director of Finance, provided information on the Truth in Taxation Requirements including the current budget and the proposed Tax Levy for Taxes Payable 2022. The public had an opportunity to comment.

The Board of Education is required to adopt the final levy for Taxes Payable 2022 and certify to the county auditor on or before December 28, 2021. Administration recommends that the Board of Education certify the 2021 Payable 2022 Tax Levy as follows:

General Fund	\$37,149,130.71
Community Service Fund	\$ 994,449.28
Debt Service Fund	\$ 9,591,494.57
Total Levy	\$47,735,074.56

Recommendation:

A motion and a second to adopt the final levy for Taxes Payable 2022 is requested.

Motion by: _____ **Seconded by:** _____ **Vote:** _____

Totals

	Pay 2021 RMV Information	Pay 2021 NTC Information	Total	Est. Pay 2022 RMV Information	Est. Pay 2022 NTC Information	Total
General	19,423,495.28	10,899,834.57	30,323,329.85	22,535,273.20	14,613,857.51	37,149,130.71
Community Service	0.00	1,000,030.99	1,000,030.99	0.00	994,449.28	994,449.28
Debt Service	0.00	9,146,306.24	9,146,306.24	0.00	9,591,494.57	9,591,494.57
Total	19,423,495.28	21,046,171.80	40,469,667.08	22,535,273.20	25,199,801.36	47,735,074.56



Stillwater

AREA PUBLIC SCHOOLS

Curiosit3 Thrives Here

District Levy Summary**Subtotals By Levy Category**

Title	Limit	Proposed	Certified
GENERAL - RMV VOTER - JOBZ EXEMPT	15,358,365.04	0.00	15,358,365.04
GENERAL - RMV OTHER - JOBZ EXEMPT	7,176,908.16	7,944,989.31	7,176,908.16
GENERAL - NTC VOTER - JOBZ EXEMPT	4,700,000.00	0.00	4,700,000.00
GENERAL - NTC OTHER GENED - EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER - JOBZ EXEMPT	9,913,857.51	9,913,857.51	9,913,857.51
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	994,449.28	994,449.28	994,449.28
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	9,591,494.57	9,591,494.57	9,591,494.57
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00

Subtotals By Fund

Title	Limit	Proposed	Certified
GENERAL FUND	37,149,130.71	17,858,846.82	37,149,130.71
COMMUNITY SERVICES FUND	994,449.28	994,449.28	994,449.28
GENERAL DEBT SERVICE FUND	9,591,494.57	9,591,494.57	9,591,494.57
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00

Subtotals By Tax Base

Title	Limit	Proposed	Certified
REFERENDUM MARKET VALUE	22,535,273.20	7,944,989.31	22,535,273.20
NET TAX CAPACITY	25,199,801.36	20,499,801.36	25,199,801.36

Subtotals By Truth In Taxation Category

Title	Limit	Proposed	Certified
VOTER APPROVED	29,649,859.61	9,591,494.57	29,649,859.61
OTHER	18,085,214.95	18,853,296.10	18,085,214.95

Total Levy

Title	Limit	Proposed	Certified
TOTAL LEVY	47,735,074.56	28,444,790.67	47,735,074.56



Agenda Item: Adjournment
Meeting Date: December 21, 2021
Contact Person: School Board Chair

Agenda Item VI. A.
Date Prepared: December 16, 2021
ISD 834 Board Meeting

The meeting must formally adjourn.