



Independent School District No. 834 – Stillwater Area Public Schools  
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN 55082  
April 14, 2022 – 6:30 p.m. Meeting Minutes

**I. Recognition**

Stillwater High School students Philip Eviston, Mushtaq Ibrahim, Abbey Kovalak, Jay Lohr, Maxine Osei, and Coolsjes Singhvi have qualified for the National Business Professionals of America Tournament on May 4 through 8 in Dallas, Texas.

**II. Public Comment**

- Ava on behalf of Michael McCarthy, Stillwater MN - Middle School Event

**III. Call to Order:** The meeting was called to order at 6:53 p.m.

**IV. Roll Call:** Present: Alison Sherman, chair, Katie Hockert, vice chair, Beverly Petrie, treasurer, Annie Porbeni, clerk, Pete Kelzenberg, director, Tina Riehle, director, Vivian Votava, director

**V. Pledge of Allegiance**

**VI. Approval of Agenda**

*Motion to approve the agenda by: Member Petrie; second by: Member Porbeni; Vote: 7 ayes, 0 nays;  
Motion carried unanimously.*

**VII. Student Report**

Ella provided a report on academics and activities -

- The National Honors society is hosting their blood drive at the high school on April 22.
- The theater department concluded their performances of the Broadway's Musical Chicago.
- AP Biology and AP Environmental science classes will be releasing fish and taking a field trip to the zoo next week.
- Illiana Balok and Kiera Jelinek will be the student council presidents for the 2022 to 2023 school year.
- General student council elections will be held the last week of April.
- A Spring formal for 9th and 10th graders will be held at the high school on April 30th
- As part of teacher appreciation, students of all age levels are gathering letters to give to their teachers in early May.

Amelia provided a report on extracurriculars -

- The Speech Team won the sectional title and is preparing to go to the state competition.
- Spring sports teams have begun and are off to a great start.

**VIII. Superintendent Report**

- Thank you to our tech department and Valley Access for the new board set up and to the communications department for sharing slides and videos at the start of the board meetings of all the wonderful things happening in our district.
- The school board has selected Dr. Michael Funk as the district's next superintendent. He is currently the superintendent of Albert Lea Area Schools and has recently been named the 2022 Minnesota Superintendent of the Year by the Minnesota Association of School Administrators.
- The Day of Silence observance is on Friday, April 22. This event is organized by students.
- Nine teachers and support staff were recognized with the 2021-2022 Partnership Award in the past two weeks..
- The Family Resource Fair will be held on Tuesday, April 26 from 5 - 8 p.m. at the Stillwater Area High School.
- The 2022-2023 Adventure Club registration is now open. The online registration form can be found on the district's webpage.
- Please join us in celebrating our amazing educators. Visit our website to quickly and easily record and submit your message.
- The Stillwater Area High School Theater department just concluded their performances of Broadway's Musical Chicago. Congratulations to all the actors and the crew for an amazing performance.
- Washington County is offering staff the online, self-paced restoration project free of charge.
- The district is feeling the impact of rising costs and inflation. Funding from the new operating levy and technology levy will be available in July 2022 and will play a vital role in stabilizing our budget in the coming years. But it's important to remember, the new levy doesn't equate to a windfall of new money.

#### **IX. Board Chair Report**

- Nothing to report

#### **X. Consent Agenda**

- Minutes of March 24, 2022 Special Meeting
- Minutes of March 28, 2022 Special Meeting
- Minutes of March 29, 2022 Special Meeting
- Minutes of March 31, 2022 Special Meeting
- Payment of Invoices – April 2, 2022 - April 15, 2022
- Policy 410 - Family Medical Leave Annual Review
- Human Resources Personnel Report

*Motion to approve item A-G by: Member Petrie; second by: Member Porbeni; Vote: 7 ayes, 0 nays; Motion carried unanimously.*

#### **XI. Action Item**

- Approval of Revised Policy 211 - Criminal or Civil Action Against School District School Board Members, Employee or Student - Dr. Jennifer Cherry  
This is the final policy reading. No additional revision from the March 17 business meeting.

*Motion to approve Revised Policy 211 - Criminal or Civil Action against School District School Board Members, Employee or Student by: Member Hockert; second by: Member Kelzenberg; Vote: 7 ayes, 0 nays; Motion carried unanimously.*

#### **XII. Reports**

- Budget Expenditure Update - Dr. John Thein

School board members received an update on the district's budget expenditures. The report compared expenditures from the current year with those from the previous year at the same time.

B. Budget Assumptions and Timeline - Dr. John Thein

School board members reviewed the timeline and assumptions that will guide the development of the 2022-2023 budget. The preliminary budget will be based on a set of assumptions including, but not limited to, enrollment projections and current law and regulations. A draft of a preliminary budget is expected to come before the board in May, with approval of a preliminary budget required by June 30.

**Adjourn to Closed Session**

The School Board adjourned to a closed session at 7:31 p.m. Pursuant to Minnesota Statute 13D.03(b). The governing body of a public employer may by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.

*Motion by: Member Sherman to adjourn to closed session; second by: Member Hockert; Vote: 7 ayes, 0 nays, Motion carried unanimously.*

*Motion by Chair Sherman to adjourn to open meeting at 8:58 p.m. Second by: Member Petrie; Vote: 7 ayes, 0 nays; Motion carried unanimously.*

**Adjournment**

A. The meeting adjourned at 9:03 p.m.

Respectfully submitted, Annie Porbeni, clerk