



Independent School District No. 834 – Stillwater Area Public Schools  
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN 55082  
August 11, 2022 – 6:30 p.m. Business Meeting Minutes

**I. Recognition**

- The synchronized swim team won back-to-back state titles. Stillwater outscored runner-up Wayzata 180-90 to earn their 20th state championship overall. In 50 years of competition, the Ponies synchronized swim team has not finished less than 2nd place.
- The Ponies baseball team captured their second state championship in 4 years. Stillwater dominated Farmington 8-1 in the class 4A title game. It is the third state championship for Ponies baseball, who also took home the top prize in 2018 and 1991.

**II. Public Comment**

- No speakers

**III. Call to Order:** The meeting was called to order at 6:38 p.m.

**IV. Roll Call:** Present: Alison Sherman, chair, Katie Hockert, vice chair, Beverly Petrie, treasurer, Annie Porbeni, clerk, Pete Kelzenberg, director

Not present: Tina Riehle, director, Vivian Votava, director

**V. Pledge of Allegiance**

**VI. Approval of Agenda**

*Motion to approve the agenda by: Member Sherman; second by: Member Petrie; Vote: 5 ayes, 0 nays; Motion carried unanimously.*

**VII. Superintendent Report**

- Dr. Funk is continuing to meet with staff, school board members and community leaders to get to know what Stillwater Area Public Schools is all about. He will report back to the school board.
- The Administrative Team held a planning meeting on August 3 to review staff development initiatives for the year.
- A presenter from Solution Tree joined the district's Professional Learning Session held on August 10. The focus was developing the leaders of the professional learning communities throughout the district.
- School Board members are invited to the New Teacher Luncheon held on Tuesday, August 16 and to the All District Welcome Back assembly on Tuesday, August 23.

**VIII. Board Chair Report**

- Chair Sherman recognized Director Petrie for her appointment to serve on the Association of Metropolitan School Districts. Director Petrie will be serving on the Executive Committee.

**IX. Consent Agenda**

- A. Minutes of July 21, 2022 Business Meeting
- B. Payment of Invoices – July 23, 2022 – August 12, 2022
- C. 2022 Bridge Transitions Renovations - Early Package
- D. Allina Clinical Services
- E. Early Childhood Family Center (ECFC) Lease
- F. Adult Meal Price Increase
- G. 2021-22 Tonka Online
- H. Revoke Policy 201.3 - Operating Norms
- I. Human Resources Personnel Report

*Motion to approve item A - I by: Member Sherman, second by: Member Hockert; Vote: 5 ayes, 0 nays; Motion carried unanimously.*

#### **X. Action Item**

- A. Approval of the 2021-2023 Custodial Contract - Dr. Mike Funk  
Under the terms of the agreement, the salary schedule was increased by 1.5% in year 1 and 2.75% in year 2 plus an extra \$1 per step.

*Motion for Approval of the 2021-2023 Custodial Contract by: Member Petrie; second by: Member Kelzenberg; Vote: 5 ayes, 0 nays; Motion carried unanimously.*

#### **XI. Reports**

- A. Second Reading Policy 206 - Public Participation in School Board Meetings and Data Privacy Considerations - Dr. Jennifer Cherry  
Revisions to Policy 206 Public Participation in School Board Meetings were presented for a second reading. The policy will come back for a final reading and approval at a future meeting.
- B. Second Reading Policy 207 - Public Hearings - Dr. Jennifer Cherry  
Public Hearings policy was presented for a second reading. The policy will come back for a final reading and approval at a future meeting.
- C. Market Research Project - Ms. Carissa Keister  
School board members reviewed results of a recent market research project, which was designed to help understand the perceptions people have of our schools and better understand why families make the educational choices they do. The report also included recommendations to help the district engage with the community to envision what comes next for our district.
- D. School Board Meeting Format - Dr. Mike Funk  
Superintendent Funk presented a plan for the school board to reformat its monthly meeting schedule to be more effective and efficient. The first meeting of the month would be a study session to give school board members time to examine issues in-depth prior to approval at the business meeting. The second meeting of the month would be a regular board business meeting. The board expects to make the change to this format beginning in September.

#### **XI. Adjournment**

- A. The meeting adjourned at 8:13 p.m.  
Respectfully submitted, Annie Porbeni, Clerk