



**Independent School District 834
Video Conference
School Board Business Meeting Agenda – November 19, 2020 6:00 p.m.**

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda**
- IV. **Oath of Office**
- V. **Superintendent Report**
- VI. **Introductory Items**
 - A. Student Report
 - B. Recognition – Adventure Club Staff
- VII. **Open Forum**
Fifteen speakers will be allotted three minutes each to speak
- VIII. **Consent Agenda**
 - A. Minutes of November 5, 2020 Business Meeting
 - B. Minutes of November 5, 2020 Closed Meeting
 - C. Minutes of November 13, 2020 Special Meeting
 - D. Disbursement Register – November 7, 2020 – November 20, 2020
 - E. Gifts and Donations – September 1, 2020 – October 31, 2020
 - F. Human Resources Personnel Report
 - G. Identify Official with Authority for MDE
- IX. **Reports**
 - A. Course Additions, Revisions, and Deletions – Ms. Rachel Larson
 - B. Contract Reviews - October 30, 2020-November 12, 2020 – Mr. Sundstrom
 - C. Enrollment Report – Mr. Sundstrom
 - D. On the Dial Learning Update – Interim Superintendent Lansfeldt
 - E. First Reading – Policy 510 – Shared Time Students – Dr. Cherry
 - F. First Reading – Policy 721.1 - Board Approval of Contracts and Expenditures – Chair Stivland
- X. **Action Items**
 - A. District Learning Model – Interim Superintendent Lansfeldt
 - B. End of Grant COVID Relief Funds (CRF) – Mr. John Perry
- XI. **Board Member Reports**
 - A. Board Chair Report
 - B. Working Group Reports
 - 1. Community Engagement
 - 2. Finance and Operations
 - 3. Legislative
 - 4. Policy
 - C. Board Member Report
- XII. **Adjournment to Closed Session**
Minnesota Open Meeting Law, Minnesota Statute 13D.05 subd.03(a) allows the School Board to close a meeting for the purpose of a Superintendent evaluation. At this time the School Board is interested in conducting a Superintendent mid-year evaluation because we feel that it is beneficial to the Board, the Superintendent and the school district. Following the closed session, the Board will reconvene in the open meeting, where it is possible for any potential board action to take place.

In response to guidance from the Centers for Disease Control and Prevention (CDC) on social distancing, the school board meeting will be available to the public to watch online only. The meeting will be web streamed live and archived on the district's website. Future board meetings may be conducted electronically until CDC recommendations related to the COVID-19 situation change

Agenda Item I.
Date Prepared: November 10, 2020
ISD 834 Board Meeting

Agenda Item: Call to Order
Meeting Date: November 19, 2020

Background:

The School Board Chair will call the meeting to order.

Recommendation:

Board action is not required.

Agenda Item: Roll Call
Meeting Date: November 19, 2020

Background:

The School Board Chair will ask the secretary to take the roll. A quorum must be established in order for the meeting to proceed.

Board Members

Sarah Stivland, Board Chair

Tina Riehle, Treasurer

Mike Ptacek, Clerk

Jennifer Pelletier, Director

Beverly Petrie, Director

Alison Sherman, Director

Liz Weisberg, Director

Malinda Lansfeldt, Interim Superintendent, Ex-Officio

Recommendation:

Board action is not required.

Agenda Item III.
Date Prepared: November 10, 2020
ISD 834 Board Meeting

Agenda Item: Approval of the Agenda
Meeting Date: November 19, 2020

Background:

Once quorum has been established the School Board Chair will request approval of the meeting agenda.

Recommendation:

A motion and a second to approve the meeting agenda will be requested.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



SCHOOL BOARD MEMBER OATH OF OFFICE

It is an honor that you were selected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 834 to the best of my judgment and ability.

Agenda Item V.
Date Prepared: November 10, 2020
ISD 834 Board Meeting

Agenda Item: Superintendent Report
Meeting Date: November 19, 2020

Background:

Each meeting the Superintendent will provide an update on items of interest in the announcement category. Many times these topics develop between the time the agenda is prepared and distributed, and the meeting date. Topics generally include announcement of attendance at district events, communications items, informational items and correspondence items worth noting. What is included in this item will vary each meeting depending on the nature of the topics, the school year schedule and time of activities.

Recommendation:

Board action is not required.

Agenda Item: Introductory Items
Meeting Date: November 19, 2020
Student Report and District Recognition

Background:

- A. Each meeting the Student Board Members will provide updates on items of interest in the announcement category. Many times these topics develop between the time the agenda is prepared and distributed and the meeting date. Topics generally include announcement of academics, activities, arts and athletics. What is included in this item will vary each meeting depending on the nature of the topics, the school year schedule and time of activities.

- B. Each meeting an individual, team, or program will be recognized for their excellence.

Recommendation:

Board action is not required.

Agenda Item: Open Forum
Meeting Date: November 19, 2020

Background:

Open Forum Expectations during COVID-19 Pandemic

School board meetings will be held electronically until further notice. If you wish to speak to the School Board, you will be able to do so at the start of the school board meeting during Open Forum. A sign-up for Open Forum speakers will be available online on the board webpage from 3-4 p.m. on the day of the board meeting, to provide time for instructions to connect to the meeting to be sent to speakers.

You may sign in only for yourself, not other individuals or groups. The order of speakers will be established on a first-come, first-served basis. Due to time limitations, we will limit the number of speakers to 15 for 3 minutes each. You will need the ability to join the meeting electronically either by phone or online. You will receive instructions for joining the meeting 30-60 minutes prior to the start of the meeting. If you wish to speak to the School Board, you will be able to do so at the start of the school board meeting during Open Forum. If you spoke at the last meeting, please consider allowing others to speak before you.

Stillwater Area School District welcomes input from citizens as community involvement fosters better decision making and improved learning experiences for all students. While comments and questions are welcome during Open Forum, law prohibits the Board from discussing concerns about individual employees or students in a public meeting. We will stop the proceedings immediately if employee or student privacy issues are raised and direct the speaker to forward comments regarding individual employees or students to the superintendent.

Because we are modeling civil discourse for our community, speakers must present their testimony in a respectful manner. Vulgarity, character attacks, malice or specific complaints identifying staff or students by name or implication will not be permitted.

The Board will not deliberate, discuss, or engage in conversation with speakers during open forum.

However, the Board may ask administration to review the concern(s) presented.

Recommendation:

This is for informational purposes only.

Agenda Item VIII. A.B.C.D.E.F.G.
Date Prepared: November 10, 2020
ISD 834 Board Meeting

Agenda Item: Consent Agenda
Meeting Date: November 19, 2020
Contact Person: Varies by item

Background:

The consent agenda is a meeting practice which packages routine reports, Board meeting minutes, and other non-controversial items not requiring discussion or independent action as one agenda item. The Board will approve this 'package' of items together in one motion.

A. School Board Regular Meeting Minutes November 5, 2020

Contact Person: Mike Ptacek, Clerk or Joan Hurley, Secretary
A copy of the minutes is included for your review.

B. School Board Closed Meeting Minutes November 5, 2020

Contact Person: Mike Ptacek, Clerk or Joan Hurley, Secretary
A copy of the minutes is included for your review.

C. School Board Special Meeting Minutes November 13, 2020

Contact Person: Mike Ptacek, Clerk or Joan Hurley, Secretary
A copy of the minutes is included for your review.

D. School Board Meeting Disbursement Register November 7, 2020 – November 20, 2020

Contact Person: Dale Sundstrom, Interim Executive Director, Finance
A copy of the register has been distributed to board members.

E. Gifts and Donations – September 1, 2020 – October 31, 2020

Contact person: Dale Sundstrom, Interim Executive Director, Finance
A copy of the register has been distributed to board members.

F. Human Resources Personnel Report

Contact Person: Cathy Moen, Executive Director of Administrative Services
A summary of personnel transactions for the month is included for your review.

G. Identify Official with Authority for MDE

Designate Identified Official with Authority for MDE Access Recertification System

Recommendation:

BE IT RESOLVED by the School Board of Independent School District 834 – Stillwater Area Public Schools that Consent Agenda Items A through G be approved as written, and a copy of the agenda items is attached to the minutes.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



Independent School District No. 834 – Stillwater Area Public Schools

Video Conference

November 5, 2020 – 6:00 p.m. Meeting Minutes

I. Call to Order: The meeting was called to order at 6:02 p.m.

II. Roll Call: Present: Sarah Stivland, chair; Mike Ptacek, clerk; Tina Riehle, treasurer; Timothy Brewington, director, Bill Gilles, director, Jennifer Pelletier, director; Liz Weisberg, director

III. Approval of the Agenda

Motion to approve the amended agenda with addition of a closed session by Member Weisberg; seconded by: Member Riehle; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

IV. Superintendent Report

- Thank you Director Brewington and Director Gilles for serving on our school board these past few months. We appreciate their willingness to serve the district and our students, staff and families.
- I would like to thank Sherri Skogen for her time as the Executive Assistant to the School Board and Superintendent and congratulate her on her new district position as the Assistant to the Assistant Superintendent. Welcome to Joan Hurley as the new Executive Assistant to the Board.
- The SAHS Career Pathway Program helps high school students work on creating the registration guide and making changes in articulation in order for the courses to provide college credit and to offer our students many more opportunities.
- We have had a wonderful fall sports season and are looking forward to hearing more from our student representatives and coaches.
- Partnership Plan completed its first “Pony Up for Kids” Fundraiser. They raised \$46,495 in a four day fundraising campaign. Thank you for your donations.
- Youth Advantage (YA) is a nonprofit organization that helps youth from families in need in the Stillwater area pursue their passions in extracurricular activities including athletics, music, visual arts and educational-enrichment. YA provide activity education, guidance, financial assistance, and the instrument or athletic equipment required to participate. Contact: YouthAdvantage.org
- Congratulations Dr. Chris Rogers, Principal at Afton Lakeland for completing his dissertation defense this afternoon.

V. Introductory Items

A. Student Report

Mara provided a report on academics -

- For many students, our first quarter is ending in our schedules and we will be switching into our 2nd, 4th and 6th hour classes. Some students will have finals

and others will wrap up their 1st quarter classes, which we will be revisiting in January.

- The annual DaVinci Fest was cancelled due to the pandemic; however, students can participate in the Twin Cities Regional Science Fair.
- Community Scholarships are now open to seniors and are due by Feb 15
- Nov 11 is signing day for seniors receiving sports scholarships from the college they are attending.

Brynn reported on activities and student life -

- Student council freshman elections are happening this week. 10 freshmen have been campaigning and the freshman class will elect 6 candidates on Friday, November 6
- Vesa is a club that helps kids in Nigeria get an education, is having a gala on Friday, November 6 via Zoom to help raise funds.
- Petition to save winter sports on change.org has been gaining popularity with both students and parents. As of 24 hours ago, it had been signed by almost 3000 community members.
- The National Honors Society introduced their new elected officers in a recent meeting. They are planning to have another blood drive along with a coffee house.
- The Innovations team which is known for their work in the course registration guide had their first web marketing and design meeting to try to better streamline information for students.
- The Music department continues to work hard on their upcoming virtual concert
- In Sports
 - Girls swim and dive team won their 19 straight section titles.
 - Cross country, Senior Ethan Vargas won 1st in state for boys; alongside Senior Anna Weaver who won the state title in girls cross country.
 - Both girl and boys soccer won their sectional tournaments.
 - Football and volleyball are doing well and their shortened seasons are coming to an end.
 - Stillwater swim and dive and girl's tennis had their virtual banquets this week. Students were glad they had the opportunity to participate in sports this year.

B. Recognition – Interim Superintendent Lansfeldt recognized the fall coaches, athletes and Athletic Director Ricky Michel. Congratulations to the following fall coaches. Jake Smothers, Mike Huber, Scott Christensen, Dawn Podolske, David Kahl and Brian Luke.

VI. Open Forum

1. James Franklin, 642 Midwest Trail PI N - Personnel Work Group meeting, RFPs and contracts
2. Josiah Hill, 1124 Macey Way - Current Learning Model and COVID situation

VII. Consent Agenda

- A. Minutes of October 22, 2020 Business Meeting
- B. Disbursement Register October 24, 2020 – November 06, 2020
- C. Human Resources Personnel Report
- D. District Wide Snow Removal and Pavement Treatment
- E. Midyear Superintendent Evaluation

Motion by Member Weisberg to approve the Consent Agenda items A, B, D; Seconded by: Member Riehle; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

Motion by Member Ptacek to approve Consent Agenda item C; Seconded by: Member Pelletier; Vote 7 ayes, 0 nays, Motion Carried Unanimously.

Motion by Member Weisberg to approve Consent Agenda item E; Seconded by: Member Riehle; Vote 6 ayes, 1 (Pelletier) nay, Motion Carries.

VIII. Reports

- A. Youth Services Bureau Services for SAPS – Mike Huntley, the Interim Executive Director of the Youth Services Bureau (YSB), provided an update to the board on the many services YSB provides to the district every year. In 2019, YSB provided more than 600 students across the district with diversion programs and mental and chemical health support. YSB provides services to students at their locations as well as through school-based programs. You can learn more at www.ysb.net.

Services provided in the last calendar year served 625 students attending district 834; 137 students were involved in diversion services, 95 students were involved in family counseling therapy services and 393 students received the school based services (mental health and chemical health supports). Provide these services at the high schools, ALC and both middle schools. Youth and family education delivered 116 presentations throughout the service area. Collect outcome measures for all services. Show that all services are effective and have a positive impact. We provide a chemical health specialist at the high school and ALC and a half time chemical health specialist in the middle schools. There is a mental health therapist one day each week to respond to the needs of the ALC. Appreciate the financial support, confidence and partnership. Will be asking the district to increase the financial support due to a volunteer donation that will be coming to an end. Adjusting to all COVID 19 parameters within the schools. Working at YSB and Stillwater schools with methods such as telehealth. Seeing an increase in anxiety and in general a depression developing. Looking for ways to function during these times. If you have any follow up questions, please contact Mike Huntley.

- B. On the Dial Learning Update – Interim Superintendent Lansfeldt

- Interim Superintendent Lansfeldt reported the current range puts us in distance learning. Last week school districts received new guidance and updates to the Minnesota Safe Learning Plan from the Minnesota Department of Education (MDE). Prior to making changes in learning models, MDE has advised districts to evaluate very specific, localized data to better understand how community rates of COVID-19 cases impact the local schools. County data every week should also be a key factor in decision making. The neighboring districts' learning models were shared.
 - The Washington County dashboard shows 7518 positive cases, 392 hospitalizations, 103 in ICU and 75 total deaths. If you exclude the counts in the community prison rate the 14 day case rate from September 27 to October 10 was 28.02, which is still close to the 30 mark where secondary would be in distance learning.
 - The daily COVID rates by county were shared. Most of the district boundaries are in red at 121.3. Expect rates to continue to go up.
 - Our top priority is the safety of students and staff. October 23-29 dashboard shows we have 2 students and 9 staff that have tested positive. There is a rise in students in quarantine, staff testing positive, especially in secondary schools and additional staff out due to symptoms. We have had six bus drivers test positive.

- Rising concern with staffing coverage. We have a variety of staff covering and filling positions in classrooms due to substitute shortage and last minute absences.
- Ms. Keister shared the Learning Model staff and family survey responses
 - 817 staff responded. Teachers, district administration and principals are feeling their current workload is a concern. The majority of staff is feeling very supported and safe at work, while 33% are feeling unsafe or very unsafe.
 - Families commented that COVID safety is important. Students are learning and gave teachers a high rating in communication. There is concern with social and emotional support and the sense of connection between children and their classmates.

Interim Superintendent Lansfeldt and administration recommends to move the dial to distance learning for middle and high school students, while keeping athletics and activities operating as scheduled while in distance learning and keep elementary in hybrid learning for as long as safely possible.

C. Contract Reviews

Mr. Sundstrom reviewed the contracts and expenditures from October 16 to October 29, 2020.

- Advantage Educational Programs - ACT testing - \$150 per child in school classes & \$60 per child for online classes
- Capture Video LLC d/b/a Captivate Media Consulting - Spanish Language Immersion Video Project - \$3,125.00 at signing of agreement and \$3,125 upon final completion/delivery
- City of Bayport – Coronavirus Relief Funds/CARES Act Transfer - \$21,000.00 to purchase five smart-board displays for Andersen Elementary School, which will promote public health in the City by facilitating distance learning for the students, parents, and teachers
- Science Explorers – Pre-recorded online Crazy Chemistry for grades 2-6 - \$69 or less per child
- Science Explorers – Pre-recorded online STEM sampler class for preschoolers ages 3.5-6 - \$42 or less per child
- Science Explorers – Pre-recorded online STEM sampler class for grades 2-6 - \$65 or less per child
- Tech Tac Toe – online coding program for grades 2nd to 4th - \$75 per student enrolled
- Yogatone – Fall, winter and spring sessions - \$60 for 5 sessions
- Young Rembrandts – Live Interactive Art Drawing class for age 5-12 years - \$29.00 per child
- Youth Enrichment League – Online Chess and Online Magic - \$40 for 4 sessions

IX. Action Items

A. District Learning Model – Interim Superintendent Lansfeldt

Interim Superintendent Lansfeldt indicated that due to the rapidly rising COVID numbers in the district administration recommends a change in the learning model.

Motion by: Member Weisberg to approve the proposed District Learning Model of moving secondary students into distance learning and keep athletics and activities as they are now; Seconded by: Member Ptacek; Vote: 5 ayes, 2 nays (Gilles, Riehle), Motion Carried

B. In Person Board Meeting Options – Chair Stivland

Chair Stivland shared that she did a little bit of additional research and the technology and operational needs for trying to have meetings in person make it very prohibitive and in light of fact COVID numbers going up so fast in the county. Chair Stivland would like to make a motion at this time recommends the board meetings continue in Zoom format until further notice.

Motion by: Member Stivland to continue in Zoom format until further notice; Seconded by: Member Brewington. Vote: 6 ayes; 1 nay (Gilles), Motion Carried.

C. CESO Contract for Services – Ms. Moen

Ms. Moen reported that on October 22, 2020, the School Board approved a plan for restructuring the Finance and Operations department that included the outsourcing of Transportation Management Services pending Board approval of a contract. Since that Board meeting, Administration has reached agreement with CESO on the terms of a contract. The scope and payment terms of the contract were reviewed. The contract is anticipated to begin on December 1, 2020, and continue through June 30, 2023, with annual renewal thereafter unless terminated by either party as defined in the contract. The annual cost for the contract will be \$15,415 per month, or \$184,980 annually. As a result of this change, the District will have an increased level of transportation staffing, while experiencing a reduction in cost of approximately \$19,000 annually (an estimated \$47,500 over the term of the contract), as compared to our current transportation staffing costs.

Motion by: Member Riehle for approval of the CESO Contract for Services; Seconded by: Member Weisberg; Vote: 5 ayes, 1 (Pelletier) nay; 1 abstain (Gilles); Motion Carried

Motion by: Member Pelletier to amend the motion to the contract to be changed to a one year contract; Motion fails due to lack of a second.

Director Pelletier left the meeting at 9:19 p.m.

D. Firewall Replacement – Mr. Perry

Mr. Perry reported the current district firewall license costs increased this year due to VPN costs required to support remote learning. Licensing costs are moving from \$30K/year to \$50K/year. The district can achieve more favorable pricing by replacing our equipment and bundling 3-year licensing. This will also support our future upgrade bath to 10GB Internet services if/when needed. Mr. Perry is requesting approval to replace our current firewall equipment and bundling three-year licensing. \$17,550

Motion by: Member Weisberg for approval of the Firewall Replacement and three year contract; Seconded by: Member Riehle; Vote: 6 ayes, 0 nays Motion Carried Unanimously.

X. Board Reports

A. Board Chair Report –

Director Stivland thanked Sheri for her incredible support, help, friendship, kindness and patience over the past year. Thank you for all you are doing for our district. Welcome to Joan, excited to get to know you better.

Thank you to both Bill Gilles and Tim¹⁰ Brewington for serving our district in this time of need.

B. Working Group Reports

1. Community Engagement – The next meeting is Tuesday, November 10
2. Finance and Operations – Met today and will send notes
3. Legislative – Attended legislative committee meeting SEE today. They talked about the election and concerns about the House and Senate at the State level. They also talked about legislative strategies and looked at the final draft for the legislative platform. Legislative SEE meeting is on Friday, November 6 and also the Board Work group meeting is on Friday from 11:00-12:30 pm.
4. Policy – Anticipate having some policies at the next board meeting. Next work group meeting on Monday, November 9.

C. Member Reports:

- Director Brewington thanked the board and the community for giving him the opportunity to serve on the School Board.
- Director Gilles complimented Superintendent Lansfeldt for her role as the interim superintendent. Appreciate guidance and experience from Mike and Sarah. Tina and Liz thank you for getting me into this. Tim it was an honor to meet you.
- Director Riehle thanked Director Gilles and Director Brewington for their support of our community.
- Director Weisberg thanked both Director Gilles and Director Brewington for serving on the School Board and for running for the School Board open positions
- Director Ptacek thanked Sherri Skogen for all of her hard work with the School Board and the district. He also thanked Director Brewington and Director Gilles.

XI. Adjournment

The Minnesota Open Meeting Law, Minnesota Statutes, Section 13D.05, subdivision 3(b), allows the School Board to close a meeting to engage in attorney-client privileged discussions. The District is engaged in the litigation as outlined on the agenda. The Board seeks to meet with its attorney to discuss the status of the case. It would be detrimental to the District's interests for the Board to hold a public discussion with its attorney where any adverse party or their attorney could listen to or be made aware of the Attorney's advice related to the litigation. It is in the District's best interest for the Board to obtain legal advice in a confidential setting to maintain the attorney-client privilege. Accordingly, Chair Stivland entertained a motion that this meeting be closed pursuant to the attorney-client privilege for the reasons cited.

Motion by: Member: Riehle; Second by Member: Weisberg; Vote: 6 ayes; 0 nays; Motion Carried Unanimously.

A. The open meeting adjourned to a closed session at 9:44 p.m.

Respectfully submitted, Mike Ptacek, Clerk



Independent School District 834

Stillwater City Hall, 216 North Fourth St, Stillwater, MN

School Board Closed Meeting Minutes

November 5, 2020

I. The meeting was called to order at 9:45 p.m.

II. Roll Call

Members present: Sarah Stivland, Mike Ptacek, Tina Riehle, Liz Weisberg, Bill Gilles, Tim Brewington

Others present: Interim Superintendent Lansfeldt, Maggie Wallner, Trevor Helmers

III. The Board adjourned to closed session at 9:45 p.m. pursuant The Minnesota Open Meeting Law, Minnesota Statutes, Section 13D.05, subdivision 3(b), allows the School Board to close a meeting to engage in attorney-client privileged discussions. The District is engaged in the litigation as outlined on the agenda. The Board seeks to meet with its attorney to discuss the status of the case. It would be detrimental to the District's interests for the Board to hold a public discussion with its attorney where any adverse party or their attorney could listen to or be made aware of the Attorney's advice related to the litigation. It is in the District's best interest for the Board to obtain legal advice in a confidential setting to maintain the attorney-client privilege. Accordingly, I will hereby entertain a motion that this meeting be closed pursuant to the attorney-client privilege for the reasons cited.

Motion by: Member Weisberg; Second by: Member Riehle; Vote: 6 ayes, 0 nays, motion carried unanimously

IV. Closed meeting adjourned at 10:22 p.m.

Motion by: Member Riehle; Second by: Member Weisberg; Vote: 6 ayes , 0 nays, motion carried unanimously.

Respectfully submitted by Mike Ptacek, clerk.



Independent School District No. 834 – Stillwater Area Public Schools

Videoconference

November 13, 2020 – 8:00 a.m. Special Meeting Minutes

- I. Call to Order: The meeting was called to order at 8:00 a.m.
- II. Roll Call: Present: Sarah Stivland, chair; Mike Ptacek, clerk, Timothy Brewington, director, Bill Gilles, director, Jennifer Pelletier, director; Absent: Tina Riehle, treasurer, Liz Weisberg, director
- III. Approval of the Agenda
The agenda for the meeting was accepted.

Motion By: Member: Brewington; Second by Member Pelletier; Vote: 5 ayes, 0 nays, Motion Carried.

- IV. Action Items
- A. Resolution Canvassing the Results of the General Election – Clerk Ptacek

RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 834, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 3, 2020 was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 59,149 voters of the district voted at said election on the election of three school board members for four year term vacancies on the board caused by expiration of term on the first Monday in January, 2021 next following the general election as follows:

Philip St. Ores	5121 votes
Annie Porbeni	15846 votes
Katie Hockert	17020 votes
Michael B. Ptacek	10469 votes
Dawn Beavers	10839 votes
Sarah Stivland	9821 votes
Nance Purcell	4397 votes
Matt Onken	15788 votes
Write in	275 votes

3. Candidate Hockert, Candidate Porbeni, and Candidate Onken, having received the highest number of votes, are elected to four year terms beginning the first Monday in January, 2020.

4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

Motion By: Member Pelletier; Second by: Member Brewington to approve the resolution canvassing returns of votes of school district general election; Vote: 5 ayes, 0 nays, Motion Carried Unanimously.

RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 834, as follows:

1. It is hereby found, determined and declared that the special election of the voters of the district held on November 3, 2020 was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of 59,149 voters of the district voted at said election on the election of two school board members for two-year term vacancies on the board caused by the resignation of two sitting board members as follows:

Tim Brewington	8257 votes
Beverly Petrie	16707 votes
Bill Gilles	9355 votes
Roger Ziemann	3284 votes
Alison Sherman	16481 votes
Joseph Ehrler	3398 votes
Write-in	166 votes

3. Candidate Petrie and Candidate Sherman, having received the highest number of votes, are elected to the unexpired terms expiring the first Monday in January, 2023.
4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

Motion By: Member Brewington; Second by: Member Pelletier to approve the resolution canvassing returns of votes of school district special election; Vote: 5 ayes, 0 nays, Motion Carried Unanimously.

- B. Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties – Clerk Ptacek

RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES
OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK
TO PERFORM OTHER ELECTION RELATED DUTIES

WHEREAS, the board has canvassed the general election for school board members held on November 3, 2020.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 834, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 834 to the following candidates:
 - a. Candidate Hockert
 - b. Candidate Porbeni
 - c. Candidate Onken

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES
OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK
TO PERFORM OTHER ELECTION RELATED DUTIES

WHEREAS, the board has canvassed the special election for school board members held on November 3, 2020.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 834, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 834 to the following candidates:

- a. Candidate Petrie
- b. Candidate Sherman

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by the resignation of two board members, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

Motion By: Member Ptacek; Second by: Member Pelletier to approve the resolution authorizing issuance of certificates of election and directing school board clerk to perform other election related duties. Vote: 5 ayes, 0 nays, Motion Carried Unanimously.

VII. Adjourn

The meeting adjourned at 9:13 a.m.

Respectfully submitted, Mike Ptacek, Clerk

(New Hires, Resignations, Retirements, Terminations, Leave Requests)

RETIREMENT/RESIGNATION/RELEASE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Anderson, Kevin	Resignation	Assistant Girls Basketball Coach Stillwater Area High School	Co-Curricular	October 22, 2020
Banick, Steve	Resignation	Girls & Boys Basketball Coach Oak-Land Middle School	Co-Curricular	October 6, 2020
Baxter, Megan	Resignation	Community Education Assistant 21.0 hrs/week Stonebridge Elementary School	CE Leads & Assistants	October 20, 2020
Beedle, Robert	Resignation	Head Softball Coach Stillwater Area High School	Co-Curricular	October 27, 2020
Dingman, Kristi	Resignation	Secretary - Secondary Asst. Principal, 8.0 hrs/day St. Croix Valley ALC	Tech Support	November 6, 2020
Hansen, Jessica	Resignation	Assistant Volleyball Coach Stillwater Area High School	Co-Curricular	September 24, 2020
Kaufer, Emily	Resignation	Chevals Fall Dance Advisor Stillwater Area High School	Co-Curricular	September 30, 2020
Tomten, Elizabeth	Resignation	Yearbook Advisor Stillwater Middle School	Co-Curricular	October 31, 2020

HIRES/REHIRE

NAME	ASSIGNMENT	SALARY PLACEMENT/ HOURLY RATE	REASON	GROUP	EFFECTIVE DATE
Anderson, Matt	Assistant Football Coach Stillwater Area High School	\$2,752	Replacement	Co-Curricular	October 14, 2020
Geiser, Greta	Community Education Casual District Wide	\$15.00 hour	Casual	Casual	November 2, 2020
Howlett, Erin	Due Process Secretary, 7.5 hrs/day Lake Elmo & Rutherford Elementary	\$18.39 hour	Replacement	Tech Support	November 9, 2020
Keiner, Cheryl	Due Process Secretary, 3.75 hrs/day Oak-Land Middle School	\$18.39 hour	Replacement	Tech Support	November 9, 2020
Krogh Kyndberg, Angela	Secretary - Secondary Asst. Principal, 8.0 hrs/day St. Croix Valley ALC	\$19.04 hour	Replacement	Tech Support	November 9, 2020
LaNasa, Mira	Assistant Newspaper Advisor Stillwater Area High School	\$1,655	Fundraising	Co-Curricular	October 10, 2020
Moline, Alissa	Community Education Casual District Wide	\$15.00 hour	Casual	Casual	October 31, 2020
Sebo, Tom	Assistant Baseball Coach Stillwater Area High School	\$4,300	Fundraising	Co-Curricular	October 5, 2020
Sebo, Tom	Co-Math League Advisor Stillwater Area High School	\$1,048	Replacement	Co-Curricular	October 27, 2020
Terpstra, Vanessa	Assistant Prom Advisor Stillwater Area High School	\$720	Replacement	Co-Curricular	October 10, 2020

LEAVES OF ABSENCE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Enhelder, Shelly	Approve	Secretary - Asst. Secondary Principal Stillwater Area High School	Tech Support	November 5, 2020 - December 31, 2020

ASSIGNMENT CHANGES

NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Brown, Melissa	9th Grade Volleyball Coach Stillwater Area High School	Assistant Volleyball Coach Stillwater Area High School	Replacement	Co-Curricular	October 11, 2020
Engebretson, Casey	Community Education Assistant 12.0 hrs/week Afton-Lakeland Elementary School	Community Education Assistant 20.0 hrs/week Afton-Lakeland Elementary School	Replacement	CE Leads & Assistants	November 5, 2020
Fisher, Erika	1.0 FTE Math Teacher Stillwater Area High School	1.2 FTE Math Teacher Stillwater Area High School	2020-2021 Staffing	SCEA	August 24, 2020 - January 22, 2021
Kraftson, Torry	.80 FTE Math Teacher Stillwater Area High School	.90 FTE Math Teacher Stillwater Area High School	2020-2021 Staffing	SCEA	August 24, 2020 - January 22, 2021
Musser, Kent	1.0 FTE Orchestra Teacher Stillwater Area High School	1.3 FTE Orchestra Teacher Stillwater Area High School	2020-2021 Staffing	SCEA	August 24, 2020 - June 7, 2021
Zeno, Mike	8th Grade Volleyball Coach Stillwater Middle School	9th Grade Volleyball Coach Stillwater Area High School	Replacement	Co-Curricular	October 7, 2020

Agenda Item VIII. G.
Date Prepared: October 30, 2020
ISD 834 Board Meeting

Consent Agenda Item: Designate Identified Official with Authority for MDE Access Recertification System
Meeting Date: November 19, 2020
Contact Person: Malinda Lansfeldt, Interim Superintendent

Background:

In April of 2015, the Minnesota Department of Education (MDE) released the External User Access Recertification System. This system provides school districts with information and control over who has access to the MDE secure reporting systems for their district.

The External User Access Recertification System replaces paper forms with one system that allows them to:

1. See everyone with external access to MDE secure systems for their Local Education Agency (LEA).
2. Pre-authorize new external user access to MDE secure systems for their LEA.
3. Annually review, recertify or revoke external user access to MDE secure systems for their LEA.

To use the External User Access Recertification System, the local education agency must designate the Identified Official with Authority to assign job duties and authorize external user (district employees) access for their LEA.

Recommendation:

Administration recommends that the School Board approve to designate Joan Hurley, Executive Assistant for the School Board and Interim Superintendent Malinda Lansfeldt, as the Identified Official with Authority for MDE Access Recertification System at the November 19, 2020 business meeting.

November 19, 2020

Designation of Identified Official with Authority for the MDE External User Access Recertification System

The Minnesota Department of Education (MDE) requires that school district annually designate an identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends authorizing Joan Hurley to act as the IOWA to add and remove names only for **Stillwater Area School District 0834-01**.

Approved by Chair Sarah Stivland

Report for Action: Course Additions, Revisions, and Deletions

Meeting Date: November 19, 2020

Contact Person: Ms. Rachel Larson, Director of Learning and Student Engagement

Action Timeline: December 9, 2020

Report Purpose:

The purpose of this report is to share the Curriculum Advisory Council's recommended course additions and revisions for the 2021-2022 school year.

Summary:

Every year teachers, departments, curriculum teams, administrators and members from the Learning and Innovation Department are provided an opportunity to submit Course Approval Forms to the Curriculum Advisory Council. This may include course additions, revisions, and deletions. Prior to submission to the Curriculum Advisory Council, proposals must be supported by the building administrator, Learning and Innovation Department directors, and the Assistant Superintendent.

On November 10, 2020 the Curriculum Advisory Council, comprised of students, parents, community members, teachers, administrators and members of the Learning and Innovation Department, approved that the following changes for the 2021-2022 school year be brought forward for your action and approval:

Name Changes

Pathways

Agricultural Science- Growing Green replaces Plant Science

Agricultural Science- Sustaining our Environment replaces Natural Resources

Business- Financial Accounting I replaces Accounting I

Business- Financial Accounting II replaces Accounting II

PE/Health- Online Fitness for Life replaces Online Physical Education

PE/Health- Personal & Community Health replaces Health

PE/Health- Online Personal & Community Health replaces Online Health

Course Revisions

Pathways & Concurrent Enrollment

World Language- Spanish IV CE (Minnesota State University)

World Language- Spanish V CE (Bethel University)

World Language- ASL IV CE (Minnesota State University)

New Course Additions

Social Studies- Ethnic and Cultural Studies

Pathways Global Elective- Directed Study

PE/Health- Personal Leadership

PE/Health- Careers in Physical Education, Exercise Science, and Sport (Century College)

Fish and Wildlife II

Recommendation:

This is a report for action. Action will be requested at the December 9, 2020 School Board Business Meeting.

Report Agenda: Contract and Expenditure Reviews

Meeting Date: November 19, 2020

Contact Person: Dale Sundstrom, Interim Executive Director of Finance and Operations

Summary

The school board requested a change to contract and expenditure procedures to enhance clarity and consistency. At the October 8, 2020 business board meeting it was approved, effective immediately, a new procedure for contracts within the administration's authority less than \$50,000 now must be brought to the Board after execution. All such contracts are brought to the board for informational purposes.

Below is a list of contracts from October 30, 2020 to November 12, 2020.

- Ban-Koe Systems Agreement – Purchased 6 PA speakers for Andersen Elementary – cost of \$1,916.61
- City of Lake Elmo – CUP application for transportation terminal – cost of \$3,550
- Computex Technology Solutions – Citrix virtual apps and desktops 3-year subscription – cost of \$33,652.50
- Computex Technology Solutions – Microsoft Windows Server License – cost of \$805.00
- Computex Technology Solutions – Citrix Remote Access Services - \$15,500.00 (paid in two phases)
- Johnson Controls Service Agreement – Repair Lily Lake's Chiller Temp Sensor – cost of \$985.00
- Morris Leatherman Co. – conducting market research by telephone survey (distance learning & parents sending students to another school option this fall - \$12,000 for a 30-question survey and each add'l question unit will be \$150
- Northern States Power dba Xcel Energy Electric Service Agreement Cancellation – Cancel old contract and re-sign new contract for SAHS building Peaked-Controlled Tiered Services - no cost
- Northern States Power dba Xcel Energy Electric Service Agreement – SAHS building Peaked-Controlled Tiered Services from Nov 2020 to Nov 2025 – no cost
- Northern States Power dba Xcel Energy Electric Service Agreement Cancellation – Cancel old contract and re-sign new contract for Stonebridge building Peaked-Controlled Tiered Services - no cost
- Northern States Power dba Xcel Energy Electric Service Agreement – Stonebridge building Peaked-Controlled Tiered Services from Nov 2020 to Nov 2025 – no cost
- Suburban Elevator Co. – Furnish & install new vertical platform lift next to stage at Afton-Lakeland School – cost of \$17,200
- Washington County COVID-19 School Assistance Program/Grant Agreement – WA County agrees to distribute up to \$578,160.00 in CARES Act funds to the Stillwater Schools to reimburse for costs incurred during the period of 3/1/20 to 11/5/20 (i.e. protective equipment, in-person education, technology/distance learning programs, add'l transportation costs and add'l costs for providing meals within WA County)

Recommendation:

This is a report for information.

Report for Information: 2020 District Enrollment

Meeting Date: November 19, 2020

Contact Person: Dale Sundstrom, Interim Executive Director of Finance and Operations

Report Purpose:

The purpose of this report is to share the comprehensive enrollment data with the school board members.

Summary:

This report provides a comprehensive look at student enrollment. It includes enrollment retention and history. Along with reviewing where students are choosing to attend.

Recommendation:

This is a report for information. Action will not be requested.



District Enrollment Information 2020-2021

Presented to the School Board
November 19, 2020

Curiosity Thrives Here

15- Year Enrollment Trends: Highlights

- Slight decrease in number of non-resident students open enrolling into our schools this year compared to last year
- Slight increase in the number of students leaving our district for other public schools this year, however, we continue to be lower than the peak in 2014-2015
- Number of students choosing private schools increased 77, or 9%
- Homeschool student population has increased 47, or 17%
- Number of students attending charter schools peaked in 2017-2018 and continued to decrease until this year is increased 27, or 2%
- Overall market share has declined 1.8% and is at a new low, 70.8%

Positive Findings from 2020-2021 Report

- 83% of preschool students stayed in Stillwater schools as kindergarten students
- Enrollment choice contributing to a decline of 260 students compared to the projection used for budgeting is due in large part to COVID19 so this decline may not be long term







2020-2021

District Enrollment Info

October 1, 2020 Enrollment
Fifteen Year History
Fifteen Year Retention
Neighborhood Attendance In & Out
District Attendance – Attending Our Schools
District Attendance – Attending Other Schools

October 1, 2020

DISTRICT 834 ENROLLMENT

SCHOOL	TOTAL	2033 K	2032 1	2031 2	2030 3	2029 4	2028 5	2027 6	2026 7	2025 8	2024 9	2023 10	2022 11	2021 12	2021 12+	ECSE SE 0-5
AFTON-LAKELAND	443	63	74	79	75	73	79									
ANDERSEN	313	50	47	60	55	47	54									
BROOKVIEW	478	78	93	85	87	71	64									
LAKE ELMO	676	127	116	127	113	99	94									
LILY LAKE	437	63	81	72	65	87	69									
RUTHERFORD	549	66	89	94	89	107	104									
STONEBRIDGE	399	62	70	69	67	69	62									
GATE 4/5	59					27	32									
STILLWATER MIDDLE	929							291	330	308						
OAK-LAND MIDDLE	982							333	311	338						
STILLWATER SR HI	2763										711	654	692	677	29	
ALC	74											4	16	29	25	
ALC + SAHS		Concurrently enrolled in ALC and SAHS. Included in ALC numbers, not SAHS ->											2	1		
GRAND TOTALS	8316	509	570	586	551	580	558	624	641	646	711	658	708	706	54	214
monthly GAIN/LOSS	-27	-5	-4	1	2	-3	3	-23	0	-5	-4	1	-2	1	0	11
Year GAIN / LOSS	-27	-5	-4	1	2	-3	3	-23	0	-5	-4	1	-2	1	0	11

K - 5 Enrollment 3354
 6-8 Enrollment 1911
 9-12 Enrollment 2783
 12+ Enrollment 54
 ECSE Enrollment 214

Total Enrollment (K-12+) 8102
 MTD Gain/Loss -38
 YTD Gain/Loss -38
 Total Enrollment (ECSE-12+) 8316
 YTD Gain/Loss -27

Enrollment Fifteen Year History

10/1/2020

Non Residents Attending Stillwater

Year	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
# of Students	205	200	232	266	279	257	263	298	302	320	342	333	345	329	303

Stillwater Students Enrolled in Non Public Schools (Private)

Year	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
# of Students	1320	1352	1242	1109	1069	1031	973	992	942	873	896	841	853	844	921

Stillwater Students in Home Schools

Year	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
# of Students	299	291	276	273	282	292	273	302	266	298	301	296	330	273	320

Stillwater Students Enrolled in Other Public Schools

Year	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
# of Students	232	288	327	394	472	507	598	602	621	591	561	573	558	568	574

Stillwater Students Enrolled in Charter Schools

Year	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
# of Students	477	557	805	960	1044	1045	1076	1074	1121	1234	1215	1365	1286	1255	1282

Stillwater Students Non Public/Charter - Unknown

Year	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
# of Students	25	10	57	50	20	15	30	15	14	37	43	45	57	80	92

Does not include Pre-K & 12+

Total Students Attending Elsewhere	2353	2498	2707	2786	2887	2890	2950	2985	2964	3033	3016	3120	3084	3020	3189
Stillwater Enrollment	8896	8848	8614	8604	8567	8395	8332	8337	8307	8236	8351	8220	8295	8336	8048
Stillwater attending Stillwater	8691	8648	8382	8338	8288	8138	8069	8039	8005	7916	8009	7887	7950	8007	7745
Total Available Students in District	11044	11146	11089	11124	11175	11028	11019	11024	10969	10949	11025	11007	11034	11027	10934
Percent of Attending Stillwater	78.7%	77.6%	75.6%	75.0%	74.2%	73.8%	73.2%	72.9%	73.0%	72.3%	72.6%	71.7%	72.1%	72.6%	70.8%
Percent Attending Non Public	12.0%	12.1%	11.2%	10.0%	9.6%	9.3%	8.8%	9.0%	8.6%	8.0%	8.1%	7.6%	7.7%	7.7%	8.4%
Percent Attending Home School	2.7%	2.6%	2.5%	2.5%	2.5%	2.6%	2.5%	2.7%	2.4%	2.7%	2.7%	2.7%	3.0%	2.5%	2.9%
Percent Attending Other Public	2.1%	2.6%	2.9%	3.5%	4.2%	4.6%	5.4%	5.5%	5.7%	5.4%	5.1%	5.2%	5.1%	5.2%	5.2%
Percent Attending Charter	4.3%	5.0%	7.3%	8.6%	9.3%	9.5%	9.8%	9.7%	10.2%	11.3%	11.0%	12.4%	11.7%	11.4%	11.7%
Net Out vs In	2148	2298	2475	2520	2608	2633	2687	2687	2662	2713	2674	2787	2739	2691	2886

Percent of Eligible Kindergarten Attending 834

Eligible K on census	725	825	827	793	793	783	745	743	778	711	735	710	784	714	711
K attending 834	581	636	623	603	618	594	552	548	599	550	551	539	582	570	509
% Attending 834	80%	77%	75%	76%	78%	76%	74%	74%	77%	77%	75%	76%	74%	80%	72%

Enrollment Progression by Grade Band (using Oct. 1 numbers)

Grade	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
K	581	636	623	603	618	594	552	548	599	550	551	539	582	570	509
1	623	598	607	634	604	599	609	561	544	599	572	551	549	598	570
2	631	640	587	614	631	623	618	621	576	569	631	546	577	573	586
3	620	651	615	606	607	626	620	615	618	573	589	610	557	589	551
4	667	624	647	620	624	612	637	643	633	618	583	579	617	575	580
5	687	662	599	656	641	620	613	663	644	631	642	577	603	647	558
6	622	675	662	602	662	641	627	640	653	652	634	654	611	638	624
7	678	654	688	690	622	662	647	646	640	654	656	651	686	650	641
8	728	695	643	701	704	627	665	649	650	648	674	673	665	709	646
9	743	752	706	658	698	721	657	675	682	685	677	710	711	664	711
10	736	752	761	726	663	687	703	671	672	701	706	686	723	713	658
11	790	737	743	762	728	659	709	707	669	683	706	708	688	716	708
12	790	772	733	732	765	724	675	698	727	673	694	709	723	694	706

Retention Rate After Attending District Preschools*

	Eligible students	Attending 834 in K,1,2	Retention Rate
3-year study completed in 2011 (07-08, 08-09, 09-10)	226	192	85%
3-year study completed in 2013 (09-10, 10-11, 11-12)	298	256	86%
2020-21 Kindergarten students who attended 834 preschools	Eligible students 316	Attending 834 K 263	Retention Rate 83%

* District preschool classrooms are currently located at the ECFC, Afton-Lakeland, Andersen, Brookview, Lake Elmo, Lily Lake, Rutherford and Stonebridge

Entering From Neighborhood #	Students
RU-18	1
LL-20	3
AN-25	3
AN-26 B	2
LE-28 B	2
LE-28 C	2
LE-32 BN	1
HL	1
Total Entering from within District	15
Entering from Out of District	6
Total Attending from within Boundaries	422
Afton-Lakeland Enrollment	443

Leaving to School	Students
AN	8
BV	6
LE	19
LL	5
RU	1
SB	2
Gate 4/5	6
Total	47
Out of District	190
Total Leaving	237
Total Students in Boundaries	659

Andersen Elementary

Entering From Neighborhood #	Students
RU-5	2
LL-20	1
LL-21	1
LL-22	1
LL-23	5
AL-27 A	7
AL-27 B	1
HL	1
Total Entering from within District	19
Entering from Out of District	7
Total Attending from within Boundaries	287
Andersen Enrollment	313

Leaving to School	Students
AL	5
BV	1
LE	8
LL	18
RU	4
SB	6
Gate 4/5	7
Total	49
Out of District	176
Total Leaving	225
Total Students in Boundaries	512

Brookview Elementary

Entering From Neighborhood #	Students
SB-14 B	1
AN - 25	1
LE-28 C	2
LE-29 B	1
LE-31 B	6
LE-32 BN	9
AL-27 A	2
AL-35	4
Total Entering from within District	26
Entering from Out of District	14
Total Attending from within Boundaries	438
Brookview Enrollment	478

Leaving to School	Students
LE	17
LL	1
Gate 4/5	10
Total	28
Out of District	137
Total Leaving	165
Total Students in Boundaries	603

Entering From Neighborhood #	Students
RU-4	1
RU-5	1
SB-12 A	6
SB-12 B	2
RU-13 B	2
RU-14 A	1
SB-14 B	4
RU-15	7
RU-16 A	2
RU-16 B	4
RU-17	1
RU-18	1
LL-19	3
LL-21	5
LL-22	6
LL-23	1
AN-24	3
AN-25	1
AN-26 B	4
AL-27 A	4
AL-27 C	2
BV-32 AS	1
BV-32 BS	6
BV-32 C	5
BV-33	4
BV-34	1
AL-35	5
AL-36	4
AL-37	1
AL-38	3
HL	1
Total Entering from within District	92
Entering from Out of District	29
Total Attending from within Boundaries	555
Lake Elmo Enrollment	676

Leaving to School	Students
AL	5
BV	18
LL	4
RU	5
Gate 4/5	7
Total	39
Out of District	235
Total Leaving	274
Total Students in Boundaries	829

Lily Lake

Entering From Neighborhood #	Students
SB-3	1
RU-4	2
RU-6	1
SB-8 A	1
SB-10 B	2
SB-11	8
SB-12 A	5
SB-12 B	1
RU-14 A	1
SB-14 B	3
RU-18	9
AN-24	16
AN-25	1
AN-26 B	1
AL-27 A	1
LE 28 A	1
LE-29 B	2
LE-31 B	1
BV-34	1
AL-35	3
AL-37	1
HL	3
Total Entering from within District	65
Entering from Out of District	11
Total Attending from within Boundaries	361
Lily Lake Enrollment	437

Leaving to School	Students
AL	3
AN	8
LE	15
RU	20
SB	20
Gate 4/5	4
Total	70
Out of District	165
Total Leaving	235
Total Students in Boundaries	596

Entering From Neighborhood #	Students
SB-2	1
SB-8 A	2
SB-8 C	1
SB-9	1
SB-10 B	1
SB-11	5
SB-12 A	14
SB-12 B	13
SB-14 B	5
LL-19	2
LL-20	8
LL-21	2
LL-22	8
AN-24	2
AN-25	1
AN-26 B	1
LE-28 B	2
LE-29 B	1
LE-31 B	1
LE-32 BN	1
AL-38	1
HL	4
Total Entering from within District	77
Entering from Out of District	16
Total Attending from within Boundaries	456
Rutherford Enrollment	549

Leaving to School	Students
AL	1
AN	2
LE	20
LL	13
SB	4
Gate 4/5	14
Total	54
Out of District	240
Total Leaving	294
Total Students in Boundaries	750

Stonebridge

Entering From Neighborhood #	Students
RU-4	1
RU-13 A	2
RU-16 C	1
LL-19	2
LL-20	5
LL-21	6
LL-22	6
LL-23	1
AN-24	3
AN-25	2
AN-26 B	1
AL-27 A	1
AL-36	1
Total Entering from within District	32
Entering from Out of District	12
Total Attending from within Boundaries	355
Stonebridge Enrollment	399

Leaving to School	Students
AN	0
BV	1
LE	12
LL	21
RU	43
Gate 4/5	11
Total	88
Out of District	223
Total Leaving	311
Total Students in Boundaries	666

Entering From Neighborhood #	Students
SB-9	1
SB-11	2
SB-12 A	5
SB-12 B	2
RU-5	1
RU-14 A	6
SB-14 B	1
RU-15	1
RU-16 B	3
RU-16 C	2
RU-18	1
LL-19	1
LL-22	3
AN-24	1
AN-25	4
AN-26 B	2
AL-27 A	2
LE-29 B	2
LE-31 B	2
LE-32 BN	3
BV-32 AS	1
BV-32 BS	2
BV-33	5
BV-34	2
AL-35	3
AL-38	1
Total Entering from within District	59
Entering from Out of District	0
Total Attending from within Boundaries	0
Gate 4/5 Enrollment	59

Oak-Land Middle School

Entering From Neighborhood #	Students
SB-11	1
SB-12 B	1
SB-14 B	2
RU-5	1
RU-15	3
RU-16 A	3
RU-16 B	3
RU-18	2
LL-23	4
HL	1
Total Entering from within District	21
Entering from Out of District	42
Total Attending from within Boundaries	919
Oak-Land Enrollment	982

Leaving to Stillwater Middle School	Students
AN-24	15
AN-25	5
AN-26 A	2
AN-26 B	7
AL-27 A	7
AL-27 C	1
LE-28 B	3
LE-29 A	1
LE-29 B	4
LE-30	3
LE-31 B	3
LE-32 BN	1
BV-32 BS	3
BV-32 C	1
BV-33	3
AL-35	2
AL-37	1
Total	62
Out of District	390
Total Leaving	452
Total Students in Boundaries	1371

Stillwater Middle School

Entering From Neighborhood #	Students
AN-24	15
AN-25	5
AN-26 A	2
AN-26 B	7
AL-27 A	7
AL-27 C	1
LE-28 B	3
LE-29 A	1
LE-29 B	4
LE-30	3
LE-31 B	3
LE-32 BN	1
BV-32 BS	3
BV-32 C	1
BV-33	3
AL-35	2
AL-37	1
HL	3
Total Entering from within District	65
Entering from Out of District	31
Total Attending from within Boundaries	833
Stillwater Middle School Enrollment	929

Leaving to Oak-Land	Students
SB-11	1
SB-12 B	1
SB-14 B	2
RU-5	1
RU-15	3
RU-16 A	3
RU-16 B	3
RU-18	2
LL-23	4
Total	20
Out of District	409
Total Leaving	429
Total Students in Boundaries	1262

ALC

Entering From Neighborhood #	Students
SB-1	2
RU-4	1
RU-6	1
SB-11	5
SB-12 A	1
RU-14 A	2
RU-15	1
RU-18	3
LL-19	1
LL-20	1
LL-21	2
LL-22	2
AN-24	11
AN-25	1
AN-26 B	2
LE-29 B	1
LE-30	1
LE-31 B	1
LE-32 BN	1
BV-32 BS	1
AL-38	1
Total Entering from within District	42
Entering from Out of District	7
Total Attending from within Boundaries	0
ALC Enrollment	49

10/1/2020		K-12 Stillwater Area Public Schools Student Distribution: 2020-21																									SUM of A-H		K = I+J		L = Neighborhood Total /K		M=I /K		P = N+O		R = P+Q		S = P/R		V = T+U		X = V+W		Y = V/X		Z = I+P+V		BB = Z + AA		CC = Z /BB	
Neighborhood ID	Attendance Area	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB	CC																						
		Afton Lakeland	Andersen	Brookview	Lake Elmo	Lily Lake	Rutherford	Stonebridge	GATE 4/5	Total Elementary Attending Stillwater	Total Elementary Attending Elsewhere	Total Elementary Students	Attend Neighborhood School %	Attend Stillwater Schools %	Oak-Land Middle School	Stillwater Middle School	Total Middle Schools Attending Stillwater	Total Middle Schools Attending Elsewhere	Total Middle Schools Students	Attend Stillwater %	Stillwater Area High School	St Croix Valley ALC	Total High School Attending Stillwater	Total High School Attending Elsewhere	Total High School Students	Attend Stillwater %	Total Stillwater Area Public Schools	Total Attending Elsewhere	Total Students	Market Share																						
1	Stonebridge	0	0	0	0	0	0	5	0	5	30	35	14.3%	14.3%	0	14	14	3	17	82.4%	23	2	25	7	32	78.1%	44	40	84	52.4%																						
2	Stonebridge	0	0	0	0	0	1	8	0	9	10	19	42.1%	47.4%	0	5	5	3	8	62.5%	4	0	4	7	11	36.4%	18	20	38	47.4%																						
3	Stonebridge	0	0	0	0	1	0	10	0	11	11	22	45.5%	50.0%	0	15	15	6	21	71.4%	30	0	30	5	35	85.7%	56	22	78	71.8%																						
8 A	Stonebridge	0	0	0	0	1	2	7	0	10	10	20	35.0%	50.0%	0	6	6	7	13	46.2%	11	0	11	6	17	64.7%	27	23	50	54.0%																						
8 B	Stonebridge	0	0	0	0	0	0	5	0	5	4	9	55.6%	55.6%	0	2	2	2	4	50.0%	9	0	9	2	11	81.8%	16	8	24	66.7%																						
8 C	Stonebridge	0	0	0	0	0	1	4	0	5	2	7	57.1%	71.4%	0	3	3	1	4	75.0%	3	0	3	2	5	60.0%	11	5	16	68.8%																						
9	Stonebridge	0	0	0	0	0	1	14	1	16	20	36	38.9%	44.4%	0	13	13	13	26	50.0%	13	0	13	16	29	44.8%	42	49	91	46.2%																						
10 A	Stonebridge	0	0	0	0	0	0	3	0	3	11	14	21.4%	21.4%	0	1	1	6	7	14.3%	8	0	8	5	13	61.5%	12	22	34	35.3%																						
10 B	Stonebridge	0	0	0	0	2	1	9	0	12	1	13	69.2%	92.3%	0	9	9	1	10	90.0%	11	0	11	4	15	73.3%	32	6	38	84.2%																						
11	Stonebridge	0	0	0	0	8	5	96	2	111	39	150	64.0%	74.0%	1	70	71	26	97	73.2%	101	5	106	29	135	78.5%	288	94	382	75.4%																						
12 A	Stonebridge	0	0	0	6	5	14	95	5	125	43	168	56.5%	74.4%	0	81	81	25	106	76.4%	108	1	109	20	129	84.5%	315	88	403	78.2%																						
12 B	Stonebridge	0	0	0	2	1	13	62	2	80	19	99	62.6%	80.8%	1	62	63	29	92	68.5%	84	0	84	21	105	80.0%	227	69	296	76.7%																						
14 B	Stonebridge	0	0	1	4	3	5	37	1	51	23	74	50.0%	68.9%	2	18	20	13	33	60.6%	38	0	38	15	53	71.7%	109	51	160	68.1%																						
	Total	0	0	1	12	21	43	355	11	443	223	666	53.3%	66.5%	4	299	303	135	438	69.2%	443	8	451	139	590	76.4%	1197	497	1694	70.7%																						
4	Rutherford	0	0	0	1	2	10	1	0	14	19	33	30.3%	42.4%	0	14	14	6	20	70.0%	22	1	23	7	30	76.7%	51	32	83	61.4%																						
5	Rutherford	0	2	0	1	0	31	0	1	35	32	67	46.3%	52.2%	1	21	22	21	43	51.2%	25	0	25	16	41	61.0%	82	69	151	54.3%																						
6	Rutherford	0	0	0	0	1	10	0	0	11	5	16	62.5%	68.8%	0	4	4	4	8	50.0%	15	1	16	4	20	80.0%	31	13	44	70.5%																						
7	Rutherford	0	0	0	0	0	2	0	0	2	14	16	12.5%	12.5%	0	5	5	8	13	38.5%	16	0	16	6	22	72.7%	23	28	51	45.1%																						
13 A	Rutherford	0	0	0	0	0	19	2	0	21	7	28	67.9%	75.0%	0	6	6	6	12	50.0%	6	0	6	8	14	42.9%	33	21	54	61.1%																						
13 B	Rutherford	0	0	0	2	0	25	0	0	27	13	40	62.5%	67.5%	0	11	11	9	20	55.0%	26	0	26	15	41	63.4%	64	37	101	63.4%																						
14 A	Rutherford	0	0	0	1	1	109	0	6	117	22	139	78.4%	84.2%	0	76	76	24	100	76.0%	147	2	149	54	203	73.4%	342	100	442	77.4%																						
15	Rutherford	0	0	0	7	0	67	0	1	75	58	133	50.4%	56.4%	3	54	57	30	87	65.5%	68	1	69	32	101	68.3%	201	120	321	62.6%																						
16 A	Rutherford	0	0	0	2	0	7	0	0	9	13	22	31.8%	40.9%	3	11	14	6	20	70.0%	6	0	6	10	16	37.5%	29	29	58	50.0%																						
16 B	Rutherford	0	0	0	4	0	52	0	3	59	14	73	71.2%	80.8%	3	32	35	19	54	64.8%	54	0	54	35	89	60.7%	148	68	216	68.5%																						
16 C	Rutherford	0	0	0	0	0	25	1	2	28	7	35	71.4%	80.0%	0	27	27	6	33	81.8%	36	0	36	7	43	83.7%	91	20	111	82.0%																						
17	Rutherford	0	0	0	1	0	25	0	0	26	21	47	53.2%	55.3%	0	13	13	22	35	37.1%	35	0	35	16	51	68.6%	74	59	133	55.6%																						
18	Rutherford	1	0	0	1	9	74	0	1	86	15	101	73.3%	85.1%	2	34	36	6	42	85.7%	53	3	56	10	66	84.8%	178	31	209	85.2%																						
	Total	1	2	0	20	13	456	4	14	510	240	750	60.8%	68.0%	12	308	320	167	487	65.7%	509	8	517	220	737	70.1%	1347	627	1974	68.2%																						
19	Lily Lake	0	0	0	3	99	2	2	1	107	28	1																																								

Neighborhood ID	Attendance Area	Hill Murray	Home School	Mahtomedi	Math Science Academy	Mounds Park Academy	New Heights Charter	New Life Academy	NSP Oakdale Maplewood	River Grove (Grove/MA)	Salem Lutheran	South Washington County	St. Ambrose	St. Croix Catholic	St. Croix Prep	All Other Schools	Total Attending Elsewhere	Total Stillwater Area Public Schools	Total Students	Market Share
1	Stonebridge	0	2	5	0	1	0	0	0	25	0	0	0	1	0	6	40	44	84	52.4%
2	Stonebridge	0	1	3	0	0	0	0	0	5	0	0	0	0	3	8	20	18	38	47.4%
3	Stonebridge	0	3	2	0	0	2	0	0	11	0	0	0	0	0	4	22	56	78	71.8%
8 A	Stonebridge	2	7	2	0	6	0	0	0	2	0	0	0	0	1	3	23	27	50	54.0%
8 B	Stonebridge	1	0	0	0	0	0	0	0	0	2	0	0	1	2	2	8	16	24	66.7%
8 C	Stonebridge	0	1	1	0	0	0	0	0	0	0	0	0	0	1	2	5	11	16	68.8%
9	Stonebridge	2	6	5	0	0	0	0	0	10	0	1	0	13	8	4	49	42	91	46.2%
10 A	Stonebridge	2	3	1	0	0	0	0	0	0	2	0	0	6	4	4	22	12	34	35.3%
10 B	Stonebridge	0	3	0	0	0	1	0	0	0	0	0	0	0	2	0	6	32	38	84.2%
11	Stonebridge	1	7	8	1	4	3	0	1	5	1	0	0	13	24	26	94	288	382	75.4%
12 A	Stonebridge	4	10	11	0	1	2	0	0	5	2	0	0	10	34	9	88	315	403	78.2%
12 B	Stonebridge	3	0	22	0	0	0	0	0	2	5	0	0	10	17	10	69	227	296	76.7%
14 B	Stonebridge	3	11	3	0	1	1	0	1	0	3	0	0	4	15	9	51	109	160	68.1%
	Total	18	54	63	1	13	9	0	2	65	15	1	0	58	111	87	497	1197	1694	70.7%
4	Rutherford	0	7	1	0	0	1	0	0	12	1	0	0	3	1	6	32	51	83	61.4%
5	Rutherford	5	11	14	0	0	2	0	0	12	0	0	0	0	0	25	69	82	151	54.3%
6	Rutherford	0	3	4	0	0	0	0	0	0	0	0	0	0	4	2	13	31	44	70.5%
7	Rutherford	0	8	2	0	0	0	0	0	0	0	0	0	5	4	9	28	23	51	45.1%
13 A	Rutherford	1	3	7	0	0	0	0	0	0	0	0	0	0	4	6	21	33	54	61.1%
13 B	Rutherford	1	8	15	0	0	0	0	0	0	0	0	0	2	0	11	37	64	101	63.4%
14 A	Rutherford	14	3	15	0	5	1	1	0	0	0	0	0	11	30	20	100	342	442	77.4%
15	Rutherford	5	19	16	0	3	0	1	2	2	2	1	2	9	14	44	120	201	321	62.6%
16 A	Rutherford	3	0	6	0	0	0	0	0	0	0	0	0	1	17	2	29	29	58	50.0%
16 B	Rutherford	9	8	10	0	2	0	0	0	2	1	0	0	0	23	13	68	148	216	68.5%
16 C	Rutherford	1	0	1	0	1	0	0	0	0	0	0	0	2	9	6	20	91	111	82.0%
17	Rutherford	0	1	2	0	2	0	0	0	0	0	0	0	11	26	17	59	74	133	55.6%
18	Rutherford	2	1	1	0	0	10	0	0	3	1	2	0	1	1	9	31	178	209	85.2%
	Total	41	72	94	0	13	14	2	2	31	5	3	2	45	133	170	627	1347	1974	68.2%
19	Lily Lake	2	8	5	0	0	5	1	0	3	2	0	0	15	29	10	80	279	359	77.7%
20	Lily Lake	1	11	7	0	0	6	0	5	2	2	0	0	8	17	20	79	243	322	75.5%
21	Lily Lake	2	11	8	1	0	5	0	0	1	2	1	0	0	19	11	61	128	189	67.7%
22	Lily Lake	6	5	6	0	2	2	0	3	12	4	0	0	30	44	24	138	289	427	67.7%
23	Lily Lake	1	8	1	0	0	6	0	0	1	5	0	0	9	5	7	43	116	159	73.0%
	Total	12	43	27	1	2	24	1	8	19	15	1	0	62	114	72	401	1055	1456	72.5%

Neighborhood ID	Attendance Area	Hill Murray	Home School	Mahtomedi	Math Science Academy	Mounds Park Academy	New Heights Charter	New Life Academy	NSP Oakdale Maplewood	River Grove (Grove/MA)	Salem Lutheran	South Washington County	St. Ambrose	St. Croix Catholic	St. Croix Prep	All Other Schools	Total Attending Elsewhere	Total Stillwater Area Public Schools	Total Students	Market Share
24	Andersen	4	4	0	0	0	13	0	1	4	5	0	0	5	36	22	94	282	376	75.0%
25	Andersen	2	11	1	0	1	0	3	0	3	8	1	0	1	44	9	84	138	222	62.2%
26 A	Andersen	0	1	1	0	0	1	0	0	4	2	0	0	0	0	0	9	16	25	64.0%
26 B	Andersen	0	13	10	0	0	6	0	2	6	6	3	3	9	73	27	158	321	479	67.0%
	Total	6	29	12	0	1	20	3	3	17	21	4	3	15	153	58	345	757	1102	68.7%
28 A	Lake Elmo	0	2	0	0	0	0	0	0	0	0	0	0	0	1	8	11	12	23	52.2%
28 B	Lake Elmo	7	3	1	0	0	0	8	0	0	3	0	0	4	28	15	69	130	199	65.3%
28 C	Lake Elmo	2	11	0	0	1	1	2	2	0	0	0	2	1	13	7	42	70	112	62.5%
29 A	Lake Elmo	1	0	0	0	0	0	0	0	0	0	0	0	0	0	2	3	50	53	94.3%
29 B	Lake Elmo	3	8	12	0	2	0	1	0	1	2	0	1	4	20	23	77	275	352	78.1%
30	Lake Elmo	0	6	0	0	1	0	0	1	0	0	0	0	4	7	5	24	60	84	71.4%
31 A	Lake Elmo	0	0	0	0	0	1	2	0	0	0	0	3	1	0	6	13	13	26	50.0%
31 B	Lake Elmo	4	14	1	4	1	5	0	7	1	1	8	3	4	11	65	129	486	615	79.0%
32 AN	Lake Elmo	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	100.0%
32 BN	Lake Elmo	3	1	0	7	0	1	8	6	1	1	28	7	0	30	58	151	323	474	68.1%
32 CW	Lake Elmo	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
	Total	20	45	14	11	5	8	21	16	3	7	36	16	18	110	189	519	1420	1939	73.2%
32 AS	Brookview	0	0	0	0	0	0	1	1	0	0	8	2	0	2	13	27	42	69	60.9%
32 BNE	Brookview	0	0	0	2	0	0	0	0	0	0	0	1	0	7	2	12	61	73	83.6%
32 BS	Brookview	7	3	2	4	1	1	3	0	0	0	10	8	2	29	36	106	256	362	70.7%
32 C	Brookview	1	2	3	1	0	6	1	2	0	0	8	3	0	24	13	64	170	234	72.6%
33	Brookview	5	7	1	15	0	0	5	4	0	0	34	6	0	16	18	111	216	327	66.1%
34	Brookview	2	1	0	1	0	0	2	0	0	0	2	2	0	16	10	36	99	135	73.3%
	Total	15	13	6	23	1	7	12	7	0	0	62	22	2	94	92	356	844	1200	70.3%
27 A	Afton-Lakeland	2	12	2	0	6	0	1	0	1	2	0	1	6	42	16	91	218	309	70.6%
27 B	Afton-Lakeland	1	1	2	0	0	0	0	0	1	0	0	1	0	12	6	24	22	46	47.8%
27 C	Afton-Lakeland	1	0	0	0	0	0	0	0	0	0	0	0	2	13	2	18	41	59	69.5%
35	Afton-Lakeland	0	19	0	4	2	1	21	2	0	3	14	26	1	33	27	153	327	480	68.1%
36	Afton-Lakeland	2	12	1	1	0	3	1	0	0	0	4	1	1	26	9	61	213	274	77.7%
37	Afton-Lakeland	0	10	0	0	0	1	2	0	1	0	0	0	1	11	9	35	172	207	83.1%
38	Afton-Lakeland	2	10	0	3	0	0	7	0	0	2	1	3	1	7	11	47	104	151	68.9%
	Total	8	64	5	8	8	5	32	2	3	7	19	32	12	144	80	429	1097	1526	71.9%
	Homeless	0	0	0	0	0	1	0	0	0	0	2	0	0	0	2	5	21	26	80.8%
	Out of District	0	0	0	0	0	0	0	1	3	0	2	0	0	2	2	10	307	317	96.8%
	Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	3	100.0%
	School Totals	120	320	221	44	43	88	71	41	141	70	130	75	212	861	752	3189	8048	11237	71.6%

15- Year Enrollment Trends: Highlights

- Slight decrease in number of non-resident students open enrolling into our schools this year compared to last year
- Slight increase in the number of students leaving our district for other public schools this year, however, we continue to be lower than the peak in 2014-2015
- Number of students choosing private schools increased 77, or 9%
- Homeschool student population has increased 47, or 17%
- Number of students attending charter schools peaked in 2017-2018 and continued to decrease until this year is increased 27, or 2%
- Overall market share has declined 1.8% and is at a new low, 70.8%

Positive Findings from 2020-2021 Report

- 83% of preschool students stayed in Stillwater schools as kindergarten students
- Enrollment choice contributing to a decline of 260 students compared to the projection used for budgeting is due in large part to COVID19 so this decline may not be long term





Agenda Item: IX. D.
Date Prepared: November 11, 2020
ISD 834 Board Meeting

Agenda Item: On the Dial Learning Update
Meeting Date: November 19, 2020
Contact Person: Interim Superintendent Malinda Lansfeldt

Background:

Interim Superintendent Lansfeldt will provide an update on the district's learning model.

No Action required.

Agenda Item IX. E.
Date Prepared: November 10, 2020
ISD 834 Board Meeting

Agenda Item: Policy for First Reading
Meeting Date: November 19, 2020
Contact Person(s): Dr. Jennifer Cherry

Summary:

The Policy Working Group will be presenting Policy 510 – Share-Time Students. This is a new policy Minn Stat § 126C.19 Shared Time Aid.

Recommendation:

This policy will come for a second reading at the next Board meeting.

POLICY TITLE	POLICY NUMBER	ADOPTED	REVIEW FREQUENCY
Shared-Time Students	510	Adopted:	

I. PURPOSE

To address non-public or homeschooled students to be enrolled part-time in Independent School District 834.

II. GENERAL STATEMENT OF POLICY

Shared-Time students are students who are enrolled part-time in the District and the remainder of the time in a non-public school or a homeschool.

III. SHARED TIME STUDENT REGULATIONS

A. Student Eligibility

1. Students who are residents of the District who attend homeschools full time which are in compliance with the Minnesota Compulsory Instruction Law may apply for limited shared-time enrollment privileges in the District.
2. Shared-time privileges are available to all nonpublic students in grades 1-12 per the following limitations. Students in grades 7-12 may access any curricular offering and students in grades 1-6 may access music and physical education instruction.
3. Shared-time students must attend the public school at the school in their attendance area.
4. Nothing in these regulations is intended to exclude students with disabilities from receiving special education services.

B. Limitations

1. Shared-time enrollment at the high schools will be limited to four (4) courses per year.
2. No more than one (1) science laboratory course may be enrolled in per term at the high school level.
3. Shared-time enrollment will be limited to courses that generate shared-time foundation aid from the state.
4. Shared-time students may enroll in a course, which requires co-curriculum participation.
5. Priority for course enrollment will be given to full-time public school students.

C. Courses/Programs/Tests

1. To be approved for a specific course, a student must have completed all pre-requisite course requirements and may be required to demonstrate appropriate skill and/or knowledge levels.
2. When participating in a shared-time course, shared-time homeschool students will be subject to all the same school and District policies, regulations and rules which apply to

- public school students, including student rights and responsibilities, grading, and attendance and performance expectations.
3. Shared-time students enrolled for courses that are not offered consecutively must leave school property when not in class or may attend a supervised study hall (if available) in between the courses. (A study hall does not count as a course a homeschool student may take each term).
 4. If the school lunch period falls between the two courses, the shared-time student may purchase a school lunch and eat in the student eating area. Shared-time students whose families fall within the income guidelines for free or reduced-price meals may qualify for a free or reduced-price lunch.
 5. Homeschool shared-time students may take state basic standards tests and nationally norm-referenced tests at the public school, as arranged with the principal.
 - a. The homeschool will be charged for the cost of the test and scoring.
 - b. Homeschool student test results will be reported separately from the public school student tests.

D. Process

1. Students accepted for shared-time enrollment will be counted as enrolled in the District for the purpose of calculating state aid.
2. All inquiries for shared-time enrollment shall be directed to the principal of the District school where enrollment is desired.
3. Inquiries will be accepted from students who are residents of Stillwater Area Public School District 834 only.
 - a. The principal will make a recommendation for approval or disapproval.
4. Specific communications about class scheduling should take place between the shared-time student and the school principal or designee.
5. Principals of schools, which shared-time students attend, are responsible for calculating the proportion of classroom time in the District's system of pupil unit accounting.

E. Transportation

1. Students accepted for shared-time enrollment are eligible for District transportation from home to school if they are at an existing bus stop at the regularly-scheduled bus stop time, if space is available on the bus, and if they meet District Policy guidelines for distance from school.
2. Students accepted for shared-time enrollment are eligible for District transportation from school to home if they are at the school bus departure location at the end of the school day, if there is room on the bus, if they get off the bus at a regularly-scheduled bus stop, and if they meet District Policy guidelines for distance from school.
3. Students must be eligible for state transportation aid.
4. Transportation arrangements will be made by the Transportation Department, at the request of the homeschool.

Legal Reference: Minn Stat § 126C.19 Shared Time Aid

Agenda Item IX. F.
Date Prepared: November 10, 2020
ISD 834 Board Meeting

Agenda Item: Policy for First Reading
Meeting Date: November 19, 2020
Contact Person(s): Chair Stivland

Summary:

The Policy Working Group will be presenting Policy 721.1 – Board Approval of Contracts and Expenditures. This is a new policy Minn Statute 123B.09 subd, 6

Recommendation:

This policy will come for a second reading at the next Board meeting.

POLICY TITLE	POLICY NUMBER	ADOPTED	REVIEW FREQUENCY
Board Approval of Contracts and Expenditures	721.1	Adopted:	

I. PURPOSE

To provide a clear and consistent process for Board required approval of contracts and expenditures.

II. GENERAL STATEMENT OF POLICY

- A. Pursuant to MN Statute 123B.09 subd. 6, “no contract shall be made or authorized, except at a regular meeting of the board or at a special meeting at which all members are present or of which all members have had notice”. This policy provides the process by which District Administration shall provide proposed contracts or expenditures, above \$50,000 in value, prior to execution, to the board for consideration. This process applies to all contracts and expenditures, including, but not limited to contracts for goods and services, purchase agreements, construction projects, real estate, and new staff positions.
- B. All projects whose total value in sum exceeds \$50,000 are subject to this process.
- C. The **Expenditure Approval Form** will be used to facilitate this process. See attached.
- D. Contracts which fall within the board authorized administrative authority, those less than \$50,000, shall also be brought to the board for information in a report format.

III. OBJECTIVES

The objectives of this policy are as follows:

- A. To apply consistent standards for consideration of contracts and expenditures
- B. To maintain a balanced budget, ensure program sustainability; consider return on investments and impact on student achievement.
- C. To ensure competitive pricing, strengthen internal controls, and enhance transparency.
- D. To assist the board in oversight, in keeping with its fiduciary duties and obligations.

IV. PROCESS

1. An administrator with budgetary authority will submit a request to the appropriate Board Working Group for initial review.
2. The administrator(s) attends the Board Working Group meeting to present the request.
3. The Working Group and administrators submit the request to the School Board, along with a recommendation for approval or non-approval. The request appears on a board agenda as an action item or consent item.
4. Prior to the board meeting at which the request will be considered, the administrators must provide to the board:
 - a. A completed Expenditure Approval Form
 - b. All pertinent documentation and information, including any requests for bids, request for proposals, request for quotes, along with the rubrics, scoring, responses, etc. for the replies to these.

- c. Proposals and other information who is a party to the proposed contract or expenditure.
 - d. Data classified as private data under the Minnesota Government Data Practices Act (i.e. contracts subject to the competitive bidding law under MN Stat. Section 471.345) must be submitted to the board separate from the public board packet, and in a manner that protects private data.
5. Upon approval, the board may also set expectations for regular progress reports and information regarding the project or purchase.

Attachment: Expenditure Form

Include MN statutes: 471.345; 123B.09



EXPENDITURE APPROVAL FORM

Fiscal Year 2020-2021

Instructions: This form is to be completed any time a lease, purchase, or contract for goods or services exceeds \$50,000.

REQUESTED BY: **DATE:**

DESCRIPTION OF REQUEST

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FINANCIAL IMPACT

Budget(s) Impacted:

Is This a One-Time Expenditure?

- ☐ **Yes**, once implemented there will be no ongoing costs
- ☐ **No**, it will need to be funded indefinitely
- ☐ **No**, it will need to be funded for Fiscal Years _____ as long as the numbers support the need.

Is there an off-setting revenue source(s)?

☐ **Yes** List Source(s):
 Amount:

☐ **No**

PROGRESS MONITORING

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Agenda Item X. A.
Date Prepared: November 16, 2020
ISD 834 Board Meeting

Action Item: District Learning Model Update
Meeting Date: November 19, 2020
Contact Person: Malinda Lansfeldt, Interim Superintendent

Background:

Due to the rapidly rising COVID-19 rates within Washington County and the lack of operational capacity, the school board will consider making a change to our current learning model.

Recommendation

Administration recommends moving the dial to distance learning for elementary.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



Agenda Item X. B.
Date Prepared: November 16, 2020
ISD 834 Board Meeting

Action Item: End of Grant COVID Relief Funds (CRF)
Meeting Date: November 19, 2020
Contact Person: John Perry, Director of Learning Technology and Design Systems

Background:

As a result of additional COVID Relief Funds provided by Washington County, we are now able to provide additional technology support for distance learning to our teachers and our students in the form of laptop computers and iPads. Equipment ordered under CRF guidelines should be received by December 31st.

Funds: COVID Relief Funding (CRF)

Recommendation

Administration recommends the authorization for the purchase and payment of additional technology.

Motion by: _____ **Seconded by:** _____ **Vote:** _____

EXPENDITURE APPROVAL FORM

Fiscal Year 2019-2020

Instructions: This form is to be completed any time a lease, purchase, or contract for goods or services exceeds \$50,000.

REQUESTED BY: John Perry **DATE:** 11/19/20

DESCRIPTION OF REQUEST

Purchase of 250 teacher laptops
Purchase of 650 student iPads (K)

FINANCIAL IMPACT

Budget(s) Impacted: \$ 542,987

Is This a One-Time Expenditure?

☒ **Yes**, once implemented there will be no ongoing costs

☐ **No**, it will need to be funded indefinitely

☐ **No**, it will need to be funded for Fiscal Years 2020-?

Is there an off-setting revenue source(s)?

☒ **Yes** List Source(s): COVID Relief Funds

☐ **No**

PROGRESS MONITORING

Teachers are struggling to use Zoom with the district's older laptops. The new laptops will allow teachers to see all students in class and unlock other online teaching tools that are current inaccessible. Laptops to be replaced are from 2012-2015.

Student in K will be provided with iPads as an additional learning tool, allowing the touch manipulation of digital objects, tracing of letters & numbers, and more independent use.



Additional Information:

Cost Breakdown:

Teacher Laptops: \$327,250 (Apple)

Teacher Laptop Adapters: \$15,875 (Apple)

Student iPads: \$191,100 (Apple)

Student iPad Cases: \$8,762 (3rd Party)

Total: \$542,987

Agenda Item: School Board Reports
Meeting Date: November 19, 2020

Background:

- A. Board Chair Report
- B. Working Group Reports
 - 1. Community Engagement
 - 2. Finance and Operations
 - 3. Legislative
 - 4. Policy
- C. Board Member Reports

Each meeting the Board Chair and the members of the school board will provide updates on items of interest in the announcement category. Many times these topics develop between the time the agenda is prepared and distributed, and the meeting date. Topics generally include announcement of attendance at district events, working group updates, communications items, informational items and correspondence items worth noting. What is included in this item will vary each meeting depending on the nature of the topics, the school year schedule and time of activities.

Recommendation:

Board action is not required.

Agenda Item XII. A.
Date Prepared: November 10, 2020
ISD 834 Board Meeting

Agenda Item: Adjournment
Meeting Date: November 19, 2020
Contact Person: School Board Chair

The meeting must formally adjourn.